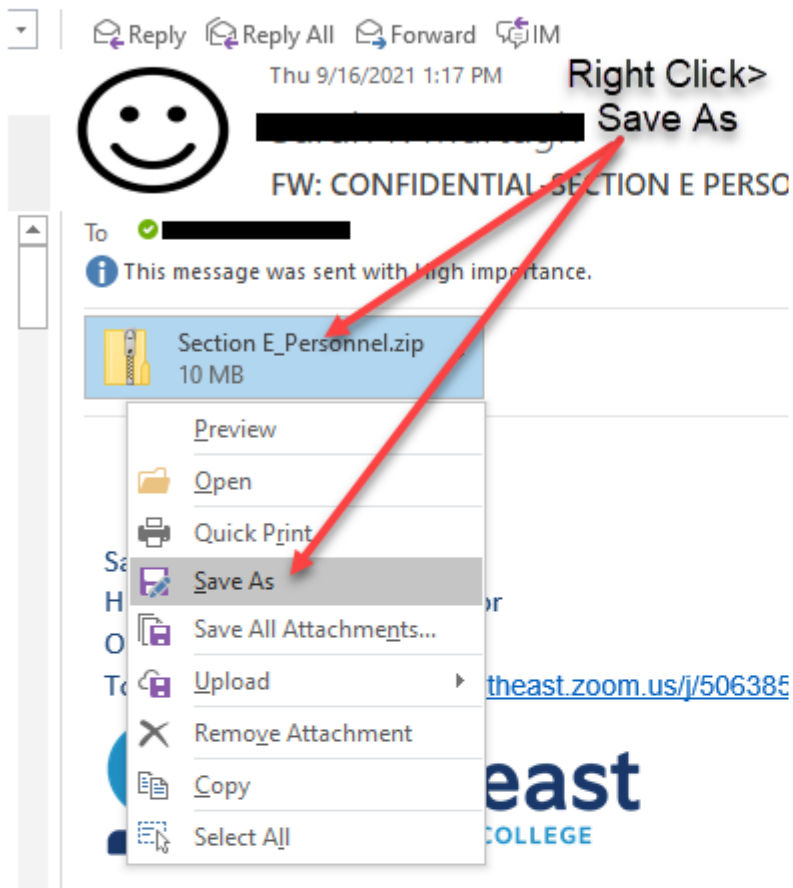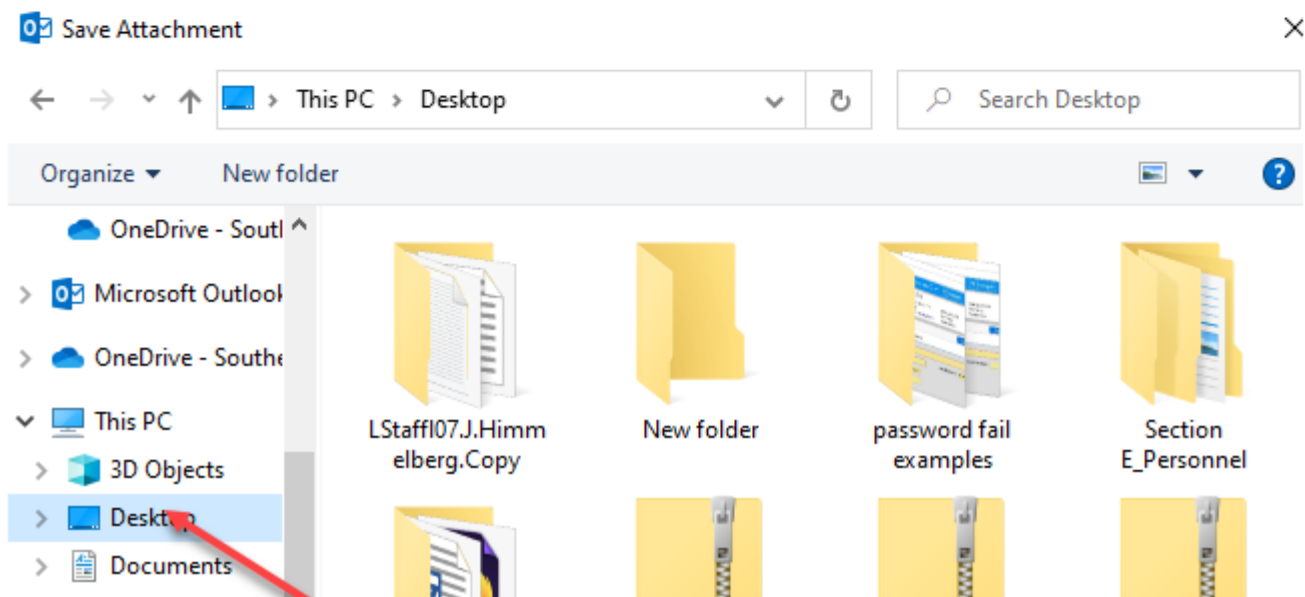**Right Click on the Zipped Folder icon at the top of the email and click Save As**
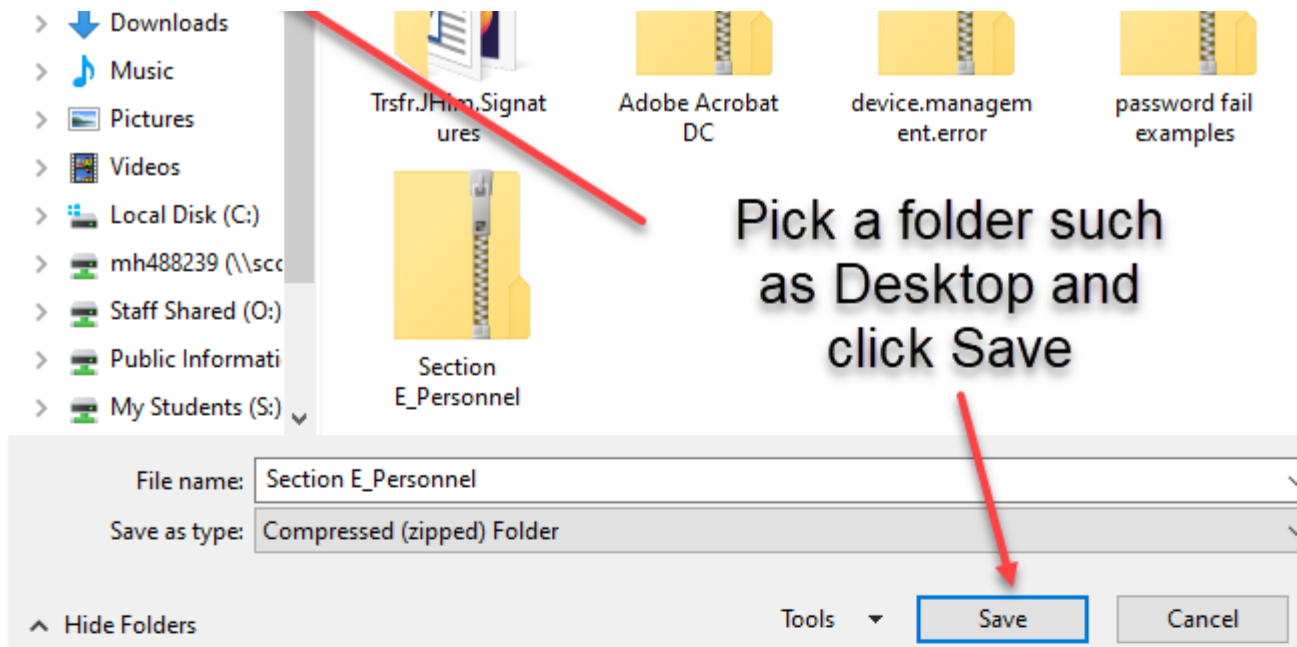

Pick a folder such as Desktop and click Save

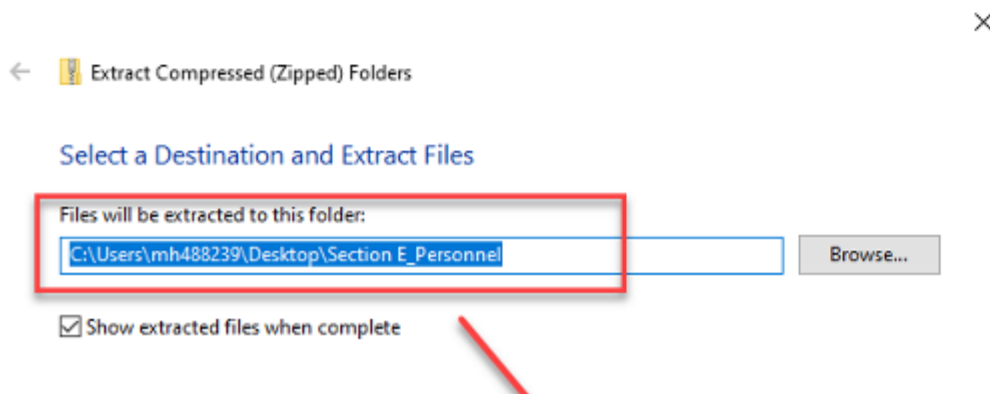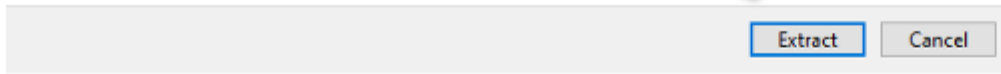Pick a folder such as Desktop and click Save
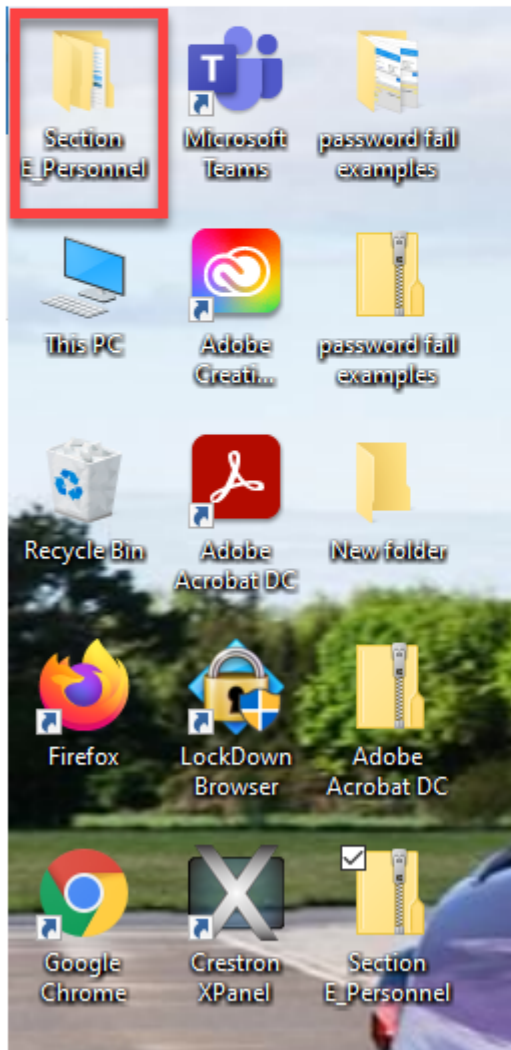
Right Click, Click on "Extract All"

Make sure that the Folder being saved to is where you would like it to go, in this case, Desktop is also the location for the extracted folder. Click "Extract"

After this operation, you should see the new, uncompressed folder in your desktop, it may be auto-arranged and appear somewhere near the beginning. You can see in my example that it has moved to the top left of the screen.

You can now double click on the new folder and open it to review files.