

# Annual Disclosure Notice

Southeast Community College

2025 Edition

Students, Employees

*Each year, Southeast Community College (SCC) provides students and employees with important information to keep you informed and to help you make the most of your college experience. Below, you will find a description of each disclosure and its exact web address.*

*For additional information or if you would like a paper copy of this notice or any of the materials referenced, reach out to your campus Dean of Students. We are happy to help.*

## **Annual Safety, Security and Crime/Fire Statistics Report**

This report provides statistics on reported crimes that occurred on each campus and other designated geographic areas, as well as reported fires in residential housing. SCC publishes this report no later than October 1 of each year. Current students and employees receive an email notification when the report is released, and prospective students and employees are advised of the report's availability.

The current report may be accessed at:

[SCC ANNUAL SAFETY, SECURITY AND CRIME/FIRE STATISTICS](#)

## **Crime and Fire Logs**

Crime and fire data for the most recent 60-day period are available on the SCC website. Older data are available by written request to the Assistant Campus Director or Dean of Students on the respective campus. The written request must include the date and location of the incident.

The combined Crime/Fire log may be found at [Crime/Fire Log](#)

## **Family Educational Rights and Privacy Act of 1974 (FERPA)**

FERPA is a federal law protecting the privacy of student educational records. For more information about your rights and federal guidance/SCC policies:

[Federal Department of Education FERPA Guidance](#) and  
[Privacy Statement](#)

The College recognizes that students may transfer to, or be dually enrolled with, other institutions (high school or college) that have a legitimate educational interest in the student's educational record. When SCC is aware of the transfer or dual-enrollment, SCC will forward only the information from the student's education record that pertains to the student's transfer or enrollment. This information will be provided to the school upon the school's request.

Parents or students may request a copy of the information shared with the schools, and have the right to a hearing to contest the accuracy of the information.

## **Accreditation, Approval and Licensure Information**

The Higher Learning Commission (HLC) is SCC's primary accreditor. For more information about accreditation, go to: [Accreditation](#)

Some of SCC's programs have additional program-specific accreditors. For information on all the entities providing accreditation, approval, or licensure of SCC and its programs:

[Specialized Accreditations.pdf](#)

[Specialized Accreditations - Professional Industry.pdf](#)

## Drug Prevention Materials

Students and employees are reminded that SCC is a drug-free school and workplace. SCC's policies expressly prohibit the unlawful or unauthorized possession, use, or distribution of drugs and alcohol by students and employees on college property, in College-owned vehicles, or during any College-sponsored activity or event.

For a description of sanctions for the unlawful possession, use, or distribution of illicit drugs and alcohol, a description of drug and alcohol counseling, treatment or rehabilitation programs, and the health risks associated with drug and alcohol abuse:

[Student Rights, Responsibilities & Safety](#)

***SCC will impose sanctions on students and employees who violate these policies.***

## Academic Programs

- Current information about academic programs, and programs of study. Information regarding program assessment and continuous improvement is also found here:  
[Programs of Study](#)  
[Assessment & Continuous Improvement](#)
- Information about Academics, Grades and Transcripts. This webpage also includes information on Academic Integrity, Attendance, Final Exams and Graduation requirements.  
[Academics, Grades and Transcripts](#)
- Information regarding faculty and other instructional personnel:  
[Faculty](#)
- Information about locations:  
[Locations](#)

Effective July 1, 2024, programs leading to a license or certification may only be offered in states where the program meets the state's licensure or certification requirements. All of SCC's programs meet Nebraska requirements, but may not meet the requirements of other states. Go to the individual programs at [All Programs](#) to see which states the licensure/certification requirements are or are not met.

## Transfer of Credit Policies and Articulation Agreements

SCC grants transfer credit according to the following policy and procedure:

- SCC's [policy](#) for transferring credit to SCC
- SCC's [procedure](#) for the transfer of credit
- [Additional Information](#)

SCC has many program and transfer agreements with other colleges. A listing of current articulation agreements, and information on requesting a transcript for transfer to another institution:

[Transfer Opportunities](#)

## Copyright Infringement

SCC has procedures encouraging responsible computer use and prohibiting copyright infringement, including sanctions for non-compliance. Please find this information at:

[A-18a - Information Technology.pdf](#)

## Completion, Graduation, Retention, Transfer-Out Rates, and Student Diversity

The IPEDS Data Feedback Report has completion or graduation rates for degree or diploma seeking, first time, full-time, undergraduate students. It also includes retention statistics, transfer-out rates and student diversity information.

Please find the most current [IPEDS Feedback Report](#) here. Other statistics are found at: [Grad-Trans-Retention-Rates.pdf](#)

## General Costs of Attending SCC

Tuition and fees and the components of the Cost of Attendance for the current academic year: [Tuition & Fees](#)

## Net Price Calculator

The net price calculator provides students with an estimate of a college's costs. You can find SCC's calculator here: <https://www.southeast.edu/paying-for-scc/net-price-calculator.php>

## College Financing Plan

The Financing Plan is a tool provided by the U.S. Department of Education. It is designed to simplify cost and financial aid information so students can make informed decisions about which college to attend.

After a student applies to SCC, completes the Free Application for Federal Student Aid (FAFSA) and financial aid has been awarded, they may view their award notification in their account on the HUB. The student must either accept or decline their financial aid.

## Student Financial Aid Information

Contact information for the Financial Aid Office:

Lincoln Campus  
402-437-2610  
800-642-4075 Ext 2610  
Fax: 402-437-2402  
[financialaid@southeast.edu](mailto:financialaid@southeast.edu)

Beatrice Campus  
402-437-2610  
800-233-5027 Ext 2610  
Fax: 402-228-8935  
[financialaid@southeast.edu](mailto:financialaid@southeast.edu)

Milford Campus  
402-437-2610  
800-933-7223 Ext 2610  
Fax: 402-761-2324  
[financialaid@southeast.edu](mailto:financialaid@southeast.edu)

For financial assistance available to students including need-based and non-need-based federal, state, local, private and institutional based student financial aid programs go to:

- Loans, Grants and Scholarships - [Financial Aid and Scholarships](#)
- Types of federal student loans and the terms/conditions of the loans: <https://studentaid.gov/understand-aid/types>
- Repayment options: <https://studentaid.gov/manage-loans/repayment>
- How to repay your student loans: <https://studentaid.gov/h/manage-loans>
- The Department of Education's Repayment Estimator: <https://studentaid.gov/loan-simulator/>
- The criteria used for selecting award recipients and determination of award amounts: [Financial Aid Policies](#)

- How to apply for aid:  
[Apply for Financial Aid](#)
- Eligibility requirements and how financial aid is disbursed:  
[Financial Aid Policies](#)
- The student's rights and responsibilities in receiving financial aid:  
[Financial Aid Policies](#)
- General conditions and terms applicable to the Federal Work Study program: [Financial Aid and Scholarships](#)
- Books and supplies – SCC provides for Pell-eligible and other students to obtain their required books and supplies by the 7<sup>th</sup> day of class. This method is noted under Educational Programs on the [Consumer Information](#) page. Students may choose to opt out of this method.
- Entrance counseling information required before a student may receive a federal student loan: [Entrance Counseling | Federal Student Aid](#)
- Exit counseling information SCC must collect when a student drops to less than half-time enrollment:  
[Exit Counseling | Federal Student Aid](#)

## **Refund Policy, Withdrawal, and Return of Title IV Financial Aid**

Federal guidelines and SCC policies regarding refunds, withdrawals and Return of Title IV Funds is found on the SCC website.

- SCC's withdrawal, drop, and refund policies:  
[Withdrawal, Drop, Refund Policy](#)
- Return of Title IV Funds information:  
[Financial Aid Policies](#)

## **Satisfactory Academic Progress (SAP)**

All students must meet certain academic standards in order to continue to receive federal financial aid: [Financial Aid Policies](#)

To help students stay on track with academic progress, SCC makes GPA and PACE calculators available:

- GPA calculator: [GPA Calculator](#)
- PACE calculator: [Pace Calculator](#)

## **SCC Title IV Code of Conduct**

The U.S. Department of Education requires all schools participating in an FSA loan program to publish and enforce a Title IV Code of Conduct. SCC's Title IV Code of Conduct is as follows:

- SCC does not participate in any revenue-sharing arrangements with any lender
- SCC does not have a preferred lender arrangement with any outside lenders, nor will SCC steer students or parents toward any particular lender offering private loans. Students seeking alternative or private student loans, must research lenders and make their own arrangements.
- SCC does not delay private loan certification based on lender choice, and
- SCC does not offer private loan funds to students in exchange for providing concessions to lenders, such as certain number of loans, a specified loan volume, or a preferred lender arrangement.

The SCC Financial Aid Office and other staff members with responsibilities toward education loans may not accept compensation for any type of consulting arrangement or contract to provide services to or on

behalf of a lender, or for any service on an advisory board, commission or group established by lenders or guarantors. Staff may be reimbursed for reasonable expenses, only.

## **Career Services**

Information on types of employment obtained by SCC graduates is at:

[Annual-Graduate-Placement-Report.pdf](#)

## **Disability Resources**

Information about services and support provided to students with disabilities is found at the following locations:

- [Accommodations Resources](#)
- Information regarding reasonable accommodations:  
[Accommodations Resource Office](#)

## **Equity in Athletics**

SCC is committed to providing equitable athletic opportunities for its male and female students. The information SCC reports to the Department of Education regarding athletics:

[EADA-Report.pdf](#)

## **Vaccination Policy**

While SCC does not have a policy regarding vaccinations, some programs require current vaccinations. The Center for Disease Control recommends the following vaccinations for adults:

[ACIP Vaccine Recommendations | CDC](#)

## **Student Activities Offered**

The college campuses offer numerous extracurricular activities. Find out more at these links:

[Student Clubs and Student Life](#)

## **Access/Equity/Diversity – Nondiscrimination and Title IX**

It is the policy of Southeast Community College to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or any other factor prohibited by law or College policy.

Southeast Community College strongly encourages any person subjected to sexual misconduct to report the conduct to law enforcement and to the College's Title IX office.

- Information on how to file a report:  
[Institutional Compliance, Discrimination & Title IX](#)
- Information regarding complaint and grievance processes:  
[Grievance Hearing Procedures for Students](#)

The Office of Institutional Compliance provides oversight in compliance with federal and state regulations. For more information, contact:

### **Robert Sanford**

Administrative Director of Title IX and Institutional Compliance

Office 410G, 8800 O Street, Lincoln, NE 68520

402-323-3418

[rsanford@southeast.edu](mailto:rsanford@southeast.edu)