



Fall 2026 Credit Courses Learning Center at Plattsmouth

BSAD-1010

Microsoft Applications I (Hybrid)

Prerequisite: Keyboarding skills and prior computer experience recommended
Use of an internet browser to work with electronic mail and cloud computing. Use of the Windows operating system and File Explorer to manage folders and files. Use of the Microsoft Office software suite to learn and apply basic features of Word, Excel, Access, and PowerPoint through the creation of various projects.

This is a hybrid course. Hybrid courses require students to meet face-to-face at regularly scheduled times for 50% or more of the course and 50% or less of the course will be online and require computer and Internet access. (3.0 semester credits)

Cost: NE Resident: \$381/Non-Resident: \$444

Wed., Aug. 17-Dec. 11

5:30-6:50 p.m.

Room 102

Crabtree

BSAD-1010-HBPL2

BSAD-1050

Introduction to Business

An introductory study and overview of the role of business in society as well as a discussion of the various disciplines of business including an overview of business organization, management, marketing, human resource management, and finance. Also, a study and discussion of various strategies for success of specific public and private firms as well as small business. Business vocabulary used to understand and interpret business news and information.

(3.0 semester credits)

Cost: NE Resident: \$381/Non-Resident: \$444

Tues. & Thurs., Aug. 18-Dec. 10

9:30-10:50 a.m.

Room 103

Baillie

BSAD-1050-PL04



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lbelitz@southeast.edu or 402-437-2298

■ southeast.edu/PlattsmouthLC

All classes are held at the
Learning Center at Plattsmouth
537 Main St., Plattsmouth, NE

■ Register at southeast.edu/registrationandrecords



LEARNING CENTER
AT PLATTSMOUTH

BSAD-1090

Business Law I

Introduction to the history and origin of the legal system. All facets of the course are related to business including ethics, the Constitution, crimes, contracts, common law and sales, dispute settlements, torts employment and agency.

(3.0 semester credits)

Cost: NE Resident: \$381/Non-Resident: \$444

Tues. & Thurs., Aug. 18-Dec. 10

Room 101

Wilson

1-2:20 p.m.

BSAD-1090-PL61

ENGL-1010

English Composition I

Prerequisite: Appropriate placement score OR grade of "C" or higher in ENGL-0985 (formerly ENGL-0980)

Composition I offers instructional practice in the techniques of effective writing. The process of planning, writing, revising, and editing essays for particular audiences and purposes and research-related skills are also emphasized.

(3.0 semester credits)

Cost: NE Resident: \$381/Non-Resident: \$444

Mon., Wed., & Fri., Aug. 17-Dec. 11

Room 103

Harwood

11-11:50 a.m.

ENGL-1010-PL12

For registration information and how to register, visit
southeast.edu/registrationandrecords



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