

BSAD-1010 Microsoft Applications I

Prerequisite: Keyboarding skills and prior computer experience recommended

Use of an Internet browser to work with electronic mail and cloud computing. Use of the Windows operating system and File Explorer to manage folders and files. Use of the Microsoft Office software suite to learn and apply basic features of Word, Excel, Access, and PowerPoint through the creation of various projects.

(3.0 semester credits)

Cost: NE Resident: \$369/Non-Resident: \$432

Tues. & Thurs., Jan. 21-May 151-2:20 p.m. Room TBA
Hood Reese BSAD-1010-FC08

ENGL-1054 Writing and Communities

Appropriate placement score OR ENGL-0960 with portfolio approval OR grade of "C" or higher in ENGL-0985 or ENGL-0999.

Writing and Communities offers instructional practice in the techniques of effective writing. The writing in this course will include the process of planning, writing, revising, and editing essays with a specific goal of building, supporting, and growing communities. This course serves to underscore SCC's goal of service-based learning through the active practice of writing as action.

(3.0 semester credits)

Cost: NE Resident: \$369/Non-Resident: \$432 Mon., Wed. & Fri., Ian. 22-May 16

10-10:50 a.m. Room TBA Hruza ENGL-1054-FC16

SOCI-1010

Introduction to Sociology

Introduction to the basic principles of sociology, including the study of sociological research, theoretical perspectives, culture, socialization, social structure, social institutions, deviance, inequalities of class, race/ethnicity, gender, and age, as well as stratification, demography, and population. (3.0 semester credits)

Cost: NE Resident: \$369/Non-Resident: \$432 **Tues. & Thurs., Jan. 21-May 15**

11 a.m.-12:20 p.m. Room TBA Zarybnicky SOCI-1010-FC02

All classes are held at the Learning Center at Falls City 3200 Bill Schock Blvd., Falls City, NE

▶ Register at southeast.edu/registrationandrecords





Earn College Credit at Your Learning Center

Our Learning Centers offer a flexible way to earn college credit by bringing the classroom to you.

We offer a variety of live, interactive credit classes online which allows you to:

- · Create a flexible class schedulew
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- Earn credit towards your Associate's degree
- Fulfill general education requirements
- · Save time and money

Do you want to take a class that is not offered at your Learning Center? Contact your Learning Center to see what options are available.

kkeller@southeast.edu or 402-323-3396

» southeast.edu/FallsCityLC

HLTH-1150 Nursing Assistant (Hybrid)

Prerequisite: Must be at least 16 years old

Overview of the health care system and role of the nursing assistant as a health care team member. Discussions on the concepts of basic human needs, professional behavior, communication, legal/ethical issues, and multicultural diversity. Teaches basic nursing skills, including bathing, assisting with dining, ambulating, transferring, and toileting. Included in this course are classroom, nursing lab and clinical experiences in a health care setting.

Course is approved by the Nebraska Department of Health and Human Services Regulation and Licensure. Upon successful completion of this course, the student is eligible to test for placement on the Nebraska Nursing Assistant Registry. For additional classes, visit southeast.edu/nursingassistant. This course does not qualify for financial aid. For funding options, contact the Learning Center coordinator. If you have questions, contact Natasha Holly at 402-437-2552 or nholly@southeast.edu. Required textbook and materials can be purchased at the SCC Campus Store, 8800 O St., Lincoln, during regular business hours, by phone at 402-437-2560 or at sccbookstore.com. (3.0 semester credits)

High school students in SCC's service area can register for the "HS" sections during the Fall and Spring terms. If you are a high school student outside of SCC's service area, please register for the regular Nursing Assistant sections.

Cost: NE Resident: \$369/Non-Resident: \$432 **Tues. & Thurs., Jan. 21-March 20** 4:30-9 p.m. Room 103 HLTH-1150-HBFC8

For registration information and how to register, visit southeast.edu/registrationandrecords.





REGISTRATION FORM CREDIT COURSES

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		Data Entry
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Completed form should be submitted to the Registration & Records Office in person or by FAX. To upload electronically, contact the Registration & Records Office at 402-437-2605 for the secure upload link.	TOTAL CREDIT HOURS	

Submission of this form indicates that I understand:

Signature

- 1. My information is complete and I am accountable for the tuition and fees and subject to a grade in the courses listed;
- To drop or withdraw from classes, I must submit an 'Official Drop / Add Form for Credit Classes' in writing to the Registration Office located in Enrollment Management or drop the classes using Self Service Student Planning, Failure to attend a course does not constitute an official drop;
 - 3. Lunderstand tuition charges and refund policies are published in the College Catalog.
 - 4. The personal information contained herein is correct as shown; and
- 5. Any changes in SSN, legal name, address, residency, etc., must follow the College procedures in the College Catalog.

milege and does not discriminate based on race, color, religion, sex*, age, disability, or other factors prohibited by law or college policy.
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Program Chair/Advisor Signature

Date

IX's prohibition on discrimination on the basis of sex to also include discrimination based on gender identity.

Yellow - Student Copy

White - Registration & Records Office

equidad, y prohíbe discriminación, en todos asuntos referentes a la admisión, participación, y empleo contra toda persona por motivo de condicion de veterano, onentación sexual, incapacidad, u otros factores raza, color, religión, sexo", edad, estado civil, origen nacional, etnia Southeast Community College is an Equal-Opportunity co-educational. La politica publica de Southeast Community College es de provee prohibidos por ley o política del Colegio.

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