



## Dental Assisting—Associates Getting Started Checklist

We are committed to helping you achieve your goals! Follow the steps on this guide to apply for the Dental Assisting Associate Degree Program. A review of your academic performance and the following requirements are utilized to score your admission placement in the program.

This program offers courses offered online with labs on the Lincoln Campus. This program admits new students every **Fall and Spring semesters.**

- Full Time: Every Fall and Spring semesters  
Fall Semester: Apply February 1<sup>st</sup> – March 15<sup>th</sup>  
Spring Semester: Apply September 1<sup>st</sup> – October 15<sup>th</sup>

### Program Acceptance:

Applications will be reviewed when ALL requirements are submitted **AND** Diploma/Certificate in Dental Assisting completed. Please note the following:

- Applicants will not be reviewed for acceptance until after the submission of all requirements.

- Meet with Faculty Advisor:** Schedule an advising appointment contact Crystal Stuhr at 402-437-2740 or [cstuhr@southeast.edu](mailto:cstuhr@southeast.edu)
- Submit Official Transcripts:** Submit official transcripts showing college completion of a CODA Accredited Dental Assisting Diploma Program to SCC Admissions Office 8800 O Street Lincoln, NE 68520.
- Demonstrate Appropriate Level of Proficiency in Reading and/or Math:**
  - Must have completed ENGL 1010, ENGL 1110, or a speech course
  - Must have completed MATH 0900 or higher or place into MATH 1100 or higherProficiency can be demonstrated with placement test scores OR course completion. For details related to placement testing or to schedule a placement test go to <https://www.southeast.edu/nextgenerationaccuplacer/>.
- Complete Program Professional Awareness Activity:** See program website for [Professional Awareness](#) activity and forms to submit.
- Complete Program Application:** Apply at <https://www.southeast.edu/applynow/> during the stated application periods. For students interesting in starting:  
Spring Semester (January): Please apply September 1<sup>st</sup> – October 15<sup>th</sup>.
  - First review of completed applications will begin on October 15; the application will remain open until all program seats are full.
  - Notification of acceptance will occur **on or after** November 15<sup>th</sup>.Fall Semester (August): Please apply February 1<sup>st</sup> – March 15<sup>th</sup>.
  - First review of completed applications will begin on March 15th; the application will remain open until all program seats are full.
  - Notification of acceptance will occur **on or after** April 15<sup>th</sup>.Incomplete applications will not be reviewed if missing program requirements.
- Complete Special Clinical Requirements:** Submit the following during the application period. Submit documentation to the Health Sciences Building (HSB 230) or email: [healthsciences@southeast.edu](mailto:healthsciences@southeast.edu).



- Proof of current CPR for Basic Life Support (BLS) Healthcare Providers American Heart Association **only**
- Proof of current Nebraska License in Dental Assisting
- Complete current Tuberculosis two-step skin test (see documentation form on program website- <https://www.southeast.edu/academics/files/StudentHealthStatement.pdf>)

**Program Director Contact Information:** Crystal Stuhr [cstuhr@southeast.edu](mailto:cstuhr@southeast.edu) or 402-437-2740

**Program Website:** <https://www.southeast.edu/dentalassisting/>