

Chairperson Arlyn Uhrmacher called the regular meeting of the Southeast Community College Board of Governors to order at 3:24 p.m. on Tuesday, September 24, 2024, at the Milford Campus, 600 State Street, Dunlap A & B, Milford, NE.

ROLL CALL:

Present:

Kathy Boellstorff, Johnson
Chuck Byers, McCool Junction
Brandon Gunther, Hickman
Vicki Haskell, Fairbury
Joann Herrington, Lincoln
Carina McCormick, Lincoln
Nancy Seim, Lincoln
James Sherwood, Lincoln
Neal Stenberg, Lincoln
Kristin Yates, Lincoln
Linda Hartman, Faculty Representative
Arlyn Uhrmacher, Lincoln

Absent:

None

Chairperson Uhrmacher welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Uhrmacher stated the public meeting notice had been published in the Lincoln Journal Star on Monday, September 16, 2024, as well as posted on the bulletin board in the Area Office and on the website. He stated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Uhrmacher indicated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. He stated there would be two opportunities for public comment; comment on agenda items 1 through 10, and comment on the 2024-2025 Property Tax Requests and Tax Levy, agenda item 12a. To testify during either time, it would be necessary for any member of the public wishing to testify to sign in. He also stated individuals would be allowed a maximum of five minutes to speak per opportunity to comment and that written testimony will also be accepted for the public record.

CONSENT AGENDA

Ms. Seim moved approval of the consent agenda. Seconded by Ms. Haskell.

- 1) Approval of Agenda as Presented
- 2) Approval of Minutes of August 20, 2024, Regular Board Meeting
- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring/Resignations/Terminations of Instructional Staff
- 6) Approval of Board Participation Report: Hospitalization, Medical, Surgical, Accident, Sickness, or Term Life Coverage (LB256 Compliance Report for Fiscal Year 2024-2025 Quarter 1)

Chairperson Uhrmacher asked for discussion. There was none.

Roll call vote follows:

FOR (11):	AGAINST (0)	ABSENT (0):
Seim		
Haskell		
Yates		
Sherwood		
McCormick		
Boellstorff		
Gunther		
Byers		
Stenberg		
Herrington		
Uhrmacher		

Motion Carried

FINANCIAL REPORT

Financial Summary through August 31, 2024

		Year to Date through August 31, 2024					
General Fund	Budget						
	<u>24-25</u>	Budget	<u>Actual</u>	<u>Variance</u>	% Variance		
Revenues:							
State aid	30,702,844	-	-	-			
CCFF	63,199,019	-		-			
Tuition	16,947,158	8,981,994	9,023,868	41,874	0.47%		
Other	1,309,158	218,193	472,657	254,464	116.62%		
Total Revenues	112,158,179	9,200,187	9,496,525	296,338	3.22%		
Expenses							
Personal services	89,727,123	14,954,521	12,370,836	(2,583,685)	-17.3%		
Operating	20,299,999	3,383,334	3,765,258	381,924	11.3%		
Travel	565,780	94,297	54,879	(39,418)	-41.8%		
Equipment	1,565,277	104,776	241,149	136,373	130.2%		
Total Expenses	112,158,179	18,536,928	16,432,122	(2,104,806)	-11.4%		
Net Position	-	(9,336,741)	(6,935,597)	2,401,144			

Dr. Illich reviewed the unaudited financial report for the period through August 31, 2024. He also reviewed the investment accounts.

The budget report ending August 31, 2024 showed:

Percentage of Budget year: 16.7%
Percentage of Budget spent: 17%
Percentage of Board budget spent: 8.9%

Ms. Boellstorff moved acceptance of the financial report. Seconded by Mr. Stenberg.

Chairperson Uhrmacher asked for discussion.

Ms. Boellstorff asked how does the college community future funds come in? Dr. Illich mentioned that they haven't started and will be distributed in 10 equal payments starting in October.

Roll call vote follows:

FOR (11): AGAINST (0)

Boellstorff
Stenberg
McCormick
Byers
Yates
Sherwood
Herrington
Haskell
Seim

Motion Carried

BOARD MEMBER REPORTS

Gunther Uhrmacher

Mr. Byers mentioned attending three Strategic Listening Sessions.

Ms. Herrington mentioned attending some Strategic Listening Sessions.

Ms. Haskell mentioned attending the Strategic Listening Sessions in Hebron and Beatrice. She also mentioned dropping off materials of the sessions at the Fairbury City office and Fairbury Public School administration office. She also attended the Blue Rivers Area Agency on Aging board meeting with Senator Myron Dorn and Senator Tom Brandt. She mentioned both Senators gave a brief overview of the special session, the Winner take all proposed special

session and that they are looking forward to the sessions in January where 2/3 of the legislature are new senators.

Mr. Stenberg attended the Strategic Listening Sessions and mentioned that the Ashland meeting was not at a learning center because Ashland does not have one but would be interested in getting one. He mentioned learning centers are appreciated.

Dr. Sherwood, Ms. Seim, Ms. Boellstorff, Ms. Hartman, and Mr. Uhrmacher all attended some of the Strategic Listening Sessions.

BOARD TEAM REPORTS

Executive. Chairperson Uhrmacher stated the Executive Team met on September 11, and set the meeting agendas. He stated they will be meeting tomorrow to set the October meeting agenda.

Equity and Human Resources. Dr. McCormick stated the team did not meet prior to the Board meeting.

Finance & Facilities. Ms. Boellstorff stated the team did not meet prior to the Board meeting.

Planning. Ms. Seim stated the team meet and have been extremely busy. She mentioned that each team member will do a Board Team exercise. A survey email would be sent out to all board members to establish the Board retreat date in March 2025. She also mentioned that the last strategic listening session is on Thursday, September 26 and after the sessions are done, they will compile and provide results.

NCCA Representative. Mr. Byers mentioned they did not meet. He mentioned that the executive meeting is next week via zoom and the annual meeting is in November.

TCA Joint Board. Mr. Uhrmacher stated the TCA Joint Board met on September 12. He also mentioned enrollment was not as high as they projected but has increased. He mentioned several students had participated in a Skills competition. He also mentioned some upcoming events:

- Job fair/Career fair October 10
- TCA Open House October 20 and March 30
- Pathway Summit November 12

PRESIDENT'S REPORT

Dr. Illich reported on the following:

- Enrollment had increased (10,700)
- 8.67% REU increase
- October meeting

- Dr. Tom Bordekircher HLC will be presenting
- Accreditation Master Plan
- Program Development
 - o 10 new programs
 - o 7 out of 9 programs already have funds in place
 - Data science
- HLC Visit
 - o December 9 and 10
 - PEP visit
- Potential speaker for the November Work Session
 - Scott Keene
 - Revenue Bond Timeline
- Coordinating Commission
 - Appropriation request
 - Last year for AARPA
 - Asked for additional funds to cover
- Organizational Task Force
 - More information to come
 - Ed Koster retiring

Ms. Boellstorff asked about the HLC Master Plan? Ms. Herwick mentioned that in 2027 the topic gets submitted and the master plan was about the goals around campus and student engagement. Dr. Illich mentioned that it is not required for HLC, that it is an internal process and they want the master plan to stay in full compliance.

Dr. Sherwood asked if this is a new process? Dr. Illich mentioned that was correct and it was to ensure that SCC is fully prepared.

Ms. Boellstorff asked if SCC was going to have new programs and new students, how was it being funded? Dr. Illich mentioned they may need to come to the board, but additional growth was tied to the new funding model and that should take care of the cost.

Ms. Hartman asked about the organizational task force, what was it and who was on it? Dr. Illich mentioned it was the admin team. He mentioned that they would provide a preliminary report of the findings and a full report on data used. He also mentioned Dr. Cummins was leading the group.

FACULTY ASSOCIATION REPORT

Teresa Hruza, Area President for the Faculty Association, reported on:

- Nebraska Cyber Security Conference
- Institute of Study abroad Ireland
- Run around the world
 - October 19 at 8:30 a.m.
- Automotive Career Expo
 - October 24 from 6 p.m. to 8 p.m.

- SkillsUSA Fundraiser
 - October 12 from 9 a.m. to 11 a.m.

STUDENT ACTIVITIES REPORT

There were none.

PUBLIC COMMENT. There were none.

ADMINISTRATIVE PRESENTATION/BOARD REVIEW

2024-2025 Property Tax Request/Tax Levy Discussion

Chairperson Uhrmacher convened the 2024-2025 tax levy hearing at 4:15 p.m.

Amy Jorgens, Vice President Administrative Services, indicated that the information provided is identical to that in the budget information. She briefly reviewed the summary and indicated that the Board would be asked to approve the Levy Resolution later in the meeting.

Public Hearing on 2024-2025 Property Tax Request/Tax Levy. There were none.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

2024-2025 Property Tax Request and Levy Resolution

Dr. Sherwood motioned that the Board of Governors of the Southeast Community College Area should adopt and approve the 2024-2025 property tax request and property tax levy resolution, as presented at this meeting and made part of this motion. Seconded by Ms. Herrington.

WHEREAS, Nebraska Revised Statutes 77-1630 to 77-1633 provides that the Board of Governors of Southeast Community College Area passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Governors of Southeast Community College Area that:

- 1) The total 2024-2025 property tax request is \$16,809,109 that includes the following separate funds:
 - a) General Fund: The 2024-2025 property tax request for the General Fund is \$0.

- b) Capital Improvement Fund: The 2024-2025 property tax request for the Capital Improvement Fund is \$16,809,109.
- 2) The total assessed value of property differs from last year's total assessed value by 6.22% that includes the following separate levy valuations:
 - a) General Fund: The total assessed value of property for the general fund levy differs from last year's total assessed value by 6.22%.
 - b) Capital Improvement Fund: The total assessed value of property for the capital improvement fund levy differs from last year's total assessed value by 6.22%.
- 3) The total tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be \$.08821 per \$100 of assessed value that includes the following separate levies:
 - a) General Fund: The general fund levy tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$.06938 per \$100 of assessed value.
 - b) Capital Improvement Fund: The capital improvement fund levy tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$.01883 per \$100 of assessed value.
- 4) The Southeast Community College Area proposes to adopt a property tax request that will cause its tax rate to be \$.02000 per \$100 of assessed value.
 - a) General Fund Levy: The Southeast Community College Area proposes to adopt a General Fund property tax request that will cause its tax rate to be \$.00000 per \$100 of assessed value
 - b) Capital Improvement Fund Levy: The Southeast Community College Area proposes to adopt a Capital Improvement Fund Levy property tax request that will cause its tax rate to be \$.02000 per \$100 of assessed value.
- 5) Based on the proposed property tax request and changes in other revenue, the total operating budget of Southeast Community College Area was increased from last year by 0.92240%.
 - a) General Fund: The Southeast Community College Area proposes to adopt a General Fund total operating budget that is increased from last year by 6.45245%

- b) Capital Improvement Fund: The Southeast Community College Area proposes to adopt a Capital Improvement Fund total budget that is decreased from last year by 11.19478%
- c) Other Funds: The Southeast Community College Area proposes to adopt a budget other than General and Capital Improvement Fund that is increased from last year by 0.26240%

Chairperson Stenberg asked for discussion. There were none.

Roll call vote follows:

FOR (11): AGAINST (0) ABSENT (0)
Sherwood
Herrington
Seim
Gunther
Haskell
Stenberg
Boellstorff
McCormick
Byers
Yates
Uhrmacher

BE IT FURTHER RESOLVED that the Board of Governors of Southeast Community College Area does hereby authorize and direct the Secretary of the Board of Governors, or designee to certify these property tax requests and resulting levies to the Boards of Equalization and County Clerks of Cass, Fillmore, Gage, Jefferson, Johnson, Lancaster, Nemaha, Otoe, Pawnee, Richardson, Saline, Saunders, Seward, Thayer, and York Counties, on or before October 15, 2024.

BE IT FURTHER RESOLVED that the College administration is hereby authorized to take all action necessary to implement the property tax request and property tax levy resolution herein.

BE IT FURTHER RESOLVED that the foregoing is consented to and approved by a majority of the members of the Board of Governors of this College and is declared as passed and adopted at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings Law.

CLOSED SESSION FOR REAL ESTATE

Ms. Seim motioned that the Board of Governors go into closed session for the purpose of a strategy session regarding a possible real estate sale, which such closed session is clearly necessary for the protection of the public interest. Seconded by Mr. Byers.

Vice Chairperson Sherwood asked for discussion. There was none.

Roll call vote follows:

FOR (11): AGAINST (0): ABSENT (0):

Seim

Byers

Gunther

Stenberg

Sherwood

Haskell

Herrington

Yates

Boellstorff

McCormick

Uhrmacher

Motion Carried

Chairperson Uhrmacher declared the Board in closed session at 4:42 p.m. Chairperson Uhrmacher declared the Board back in session at 5:18 p.m.

LEGAL COUNSEL REPORT

Derek Aldridge, Legal Counsel, stated there was no report.

TIME AND PLACE FOR OCTOBER MEETING

Chairperson Uhrmacher stated the next regular Board meeting is scheduled for October 15, 2024, at the Lincoln Campus, rooms C316 at 3:00 p.m.

GOOD OF THE ORDER

Chairperson Uhrmacher recommended attending the Global education fundraiser and the Milford outstanding staff and faculty awards. He mentioned that the December meeting was moved to 1:00 p.m. with Fall graduation at 6:00 p.m. at PBA.

Ms. Boellstorff mentioned Mr. Koster's retirement party is in November.

ADJOURNMENT

Chairperson Uhrmacher adjourned the meeting at 5:21 p.m.

Brandon Gunther

Brancher I Sentes

Secretary



Area Office Beatrice Campus Lincoln Campus Milford Campus

600 State St.

301 S. 68th St. Place Lincoln, NE 68510-2449 402-323-3400/800-642-4075 FAX: 402-323-3420 4771 W. Scott Rd. Beatrice, NE 68310-7042 402-228-3468/800-233-5027 FAX: 402-228-8935 8800 O St. Lincoln, NE 68520-1299 402-471-3333/800-642-4075 FAX: 402-437-2402 Milford, NE 68405-8498 402-761-2131/800-933-7223

FAX: 402-761-2324

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SOUTHEAST COMMUNITY COLLEGE **BOARD OF GOVERNORS REGULAR MEETING**

Tuesday, September 24, 2024

Southeast Community College Milford Campus 600 State Street, Milford, Nebraska Dunlap A & B

REGULAR MEETING AGENDA - 3:30 p.m. or as Soon as the Budget Hearing is Concluded

 Meeting Called to Order 3:30 p.m.

ALL OF THE FOLLOWING TIMES ARE SUBJECT TO ADJUSTMENT BASED UPON THE LENGTH OF THE BUDGET HEARING AND ACTION THEREON.

2.	Roll C	fall	3:33			
3.	. Public Meeting Law Compliance Statement					
4.	Conse	ent Agenda	3:37			
	a. Act	ion Item - Review Agenda; Move Action Items to Regular Agenda				
	an	d/or Approve Consent Agenda Items				
	1)	Approval of Agenda as Presented				
	2)	Approval of Minutes of August 20, 2024, Regular Board Meeting				
	3)	Approval and Ratification of Bills and Claims				
	4)	Approval of Personnel Changes for College Administrative and				
	·	Support Personnel				
	5)	Approval of Hiring/Resignations/Terminations of Instructional Staff				
		Approval of Board Participation Report: Hospitalization, Medical,				
	·	Surgical, Accident, Sickness, or Term Life Coverage (LB256 Compliance				
		Report for Fiscal Year 2024-2025 Quarter 1)				
5.	Finan	cial Report	3:42			
6.	Board	Member Reports	3:52			
7.	Board	Team Reports	3:57			
8.	Presid	dent's Report	4:02			
		ty Association Report	4:12			
10.	Stude	ent Activities Report	4:17			
11.	Public	Comment	4:22			
BRE	AK		4:27			
12.	Admi	nistrative Presentation/Board Review				
	a)	2024-2025 Property Tax Request and Levy Discussion	4:37			
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13.	Public Hearing on 2024-2025 Property Tax Request and Levy	5:07
14.	DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:	
	a) 2024-2025 Property Tax Request and Levy	5:12
15.	Closed Session – Real Estate	5:17
16.	Legal Counsel Report	5:47
17.	Time and Place for October Meeting	5:50
18.	Good of the Order	5:52
19.	Adjournment	5:55

NOTE: The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.



The Lincoln Journal Star PO Box 81609 (402) 473-7448

State of Texas, County of Bexar, ss:

Yuade Moore, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of The Lincoln Journal Star, a legal newspaper printed, published and having a general circulation in the County of Lancaster as that and state of Nebraska, and that the attached printed notice was published in said newspaper and that said newspaper is the legal newspaper under the statute of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

PUBLICATION DATES:

Sep. 16, 2024

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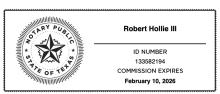
NOTICE NAME: September 24, 2024 Regular Meeting

Publication Fee: \$27.96



VERIFICATION

State of Texas County of Bexar



Subscribed in my presence and sworn to before me on this: $^{09/16/2024}$

Notary Public

Electronically signed and notarized online using the Proof platform.

NOTICE OF THE MEETING OF THE BOARD OF GOVERNORS OF THE SOUTHEAST COMMUNITY COLLEGE AREA

September 24, 2024 3:30 P.M. or as soon as the annual Budget Hearing for the 2024-2025 fiscal year is concluded.

Location: Milford Campus 600 State Street, Milford, Nebraska Dunlap A & B

Notice is hereby given that the regular meeting of the Board of Governors of the Southeast Community College Area, will be held at 3:30 p.m. or as soon as the annual Budget Hearing for the 2024-2025 fiscal year is concluded on September 24, 2024, at the Southeast Community College Milford Campus – Dunlap A & B, or other location therein, 600 State Street, Milford, NE. The agenda for the meeting, kept continuously current, is available for public inspection during regular business hours at the Southeast Community College - Lincoln Campus, 8800 O Street, Lincoln, Nebraska.

THE BOARD OF GOVERNORS OF THE SOUTHEAST COMMUNITY COLLEGE AREA COL-NE-1002281 9/16 ZNEZ

SOUTHEAST COMMUNITY COLLEGE

Personnel Changes

September 24, 2024

Personnel Report: Staff (Non-Faculty)										
ACTION TAKEN										
NAME	ASSIGNMENT	RANK	SALARY	AD	RP	RS	RT	TR	EFFECTIVE DATE	COMMENT
Bruntz, Courtney	Associate Dean	A5				X			10/10/2024	Resignation
Eklund, Blair	Maintenance Worker II - HVAC	N15			X				09/16/2024	Replace
Keller, Kaylea	Learning Center Coordinator	Р3			X				09/16/2024	Replace
Martinez, Selina	Administrative Director, Student Engagement & Inclusion	A5		X					09/16/2024	Addition
Nelson, Thomas	Custodian II	N12			X				09/16/2024	Replace
Samsel, Corey	Administrative Assistant I	N8				X			09/06/2024	Separation
Sanchez-Padilla, Blanca	Executive Assistant	A7			X				09/01/2024	Reclassification
Schmura, Christopher	Custodian I	N5				X			08/29/2024	Resignation
Zautke, Brock	College Advisor	P2				X			10/31/2024	Resignation



SOUTHEAST COMMUNITY COLLEGE

Personnel Changes

September 24, 2024

Personnel Report: Staff (Faculty)									
ACTION TAKEN									
NAME	ASSIGNMENT	SALARY	AD	RP	RS	RT	TR	EFFECTIVE DATE	COMMENT
Good, Jeffery	Instructor, Professional Truck Driving			X				09/16/2024	Replace
Johnson, Kelsey	Instructor, Practical Nursing			X				09/16/2024	Replace
Lammie, Erin	Instructor, Associate Degree Nursing			X				08/05/2024	Replace
Penrod, Marcy	Instructor, Medical Assisting			X				09/16/2024	Replace
Siems, Jamie	Instructor, Practical Nursing			X				08/06/2024	Replace



SOUTHEAST COMMUNITY COLLEGE Approved Position Requistions

Application Deadline Date	Job Title	Justification	Status as of 09/18/2024
Open Until Filled	Aide - Child Development Center (PT)	Replacement	
Open Until Filled	Assessment Team Member, Adult Education (PTT)	Replacement	
Open Until Filled	Coffee Shop Barista (PT)	New	
Open Until Filled	Custodian - PT (Multiple Positions Available)	Replacement	To Team
Open Until Filled	Head Women's Basketball Coach (PTT)	Replacement	To Team
Open Until Filled	Head Women's Soccer Coach (PTT)	Replacement	To Team
Open Until Filled	Instructor, Practical Nursing - Beatrice and Milford (FT)	Replacement	
Open Until Filled	Instructor, Practical Nursing (FT)	Replacement	
Open Until Filled	Interdisciplinary Center Coordinator (FT)	Replacement	
Open Until Filled	Kitchen Assistant - Child Development Center (PT)	Replacement	
Open Until Filled	Maintenance Worker II - Electrician (FT)	Replacement	
Open Until Filled	Prison Education Program Tutor (PTT)	New	
9/26/2024	Project Coordinator - BioME (PTT)	Grant-Funded	
9/24/2024	Administrative Assistant I, Admissions (FT)	Replacement	
9/24/2024	Website Producer (FT)	Replacement	
9/23/2024	Associate Director, Financial Aid (UPWARD) (FT)	New	
9/23/2024	Chief Information Officer (FT)	Replacement	
9/22/2024	College Advisor (FT)	Replacement	
9/22/2024	Custodian I (FT)	Replacement	
9/18/2024	Admissions Counselor (FT)	Replacement	
9/16/2024	SENCAP Coordinator (FT)	New	To Team
9/11/2024	SENCAP Faculty Liaison (FT)	New	To Team
8/29/2024	Custodian - PT Weekend	Replacement	
8/28/2024	Administrative Director, Payroll (FT)	Replacement	To Team
8/21/2024	Administrative Director, UPWARD Prison Education Program (FT)	New	To Team
8/21/2024	Instructor, Horticulture & Turfgrass Management	Replacement	To Team
8/15/2024	Residence Life Manager (FT)	Replacement	To Team
8/11/2024	Administrative Assistant I (PT)	Replacement	To Team
8/7/2024	College Advisor (PT)	Replacement	To Team
8/7/2024	Custodian I (FT)	Replacement	To Team
8/1/2024	Student Services Business Analyst (FT)	Replacement	To Team
7/11/2024	Administrative Assistant I (PT)	Replacement	To Team
5/27/2024	College Advisor (PT)	Replacement	To Team
4/24/2024	Instructor, Human Services (FT)	Replacement	To Team