Chairperson Arlyn Uhrmacher called the work session and regular meeting of the Southeast Community College Board of Governors to order at 1:03 p.m. on Tuesday, July 23, 2024, at the Beatrice Campus, 4771 W. Scott Road, Beatrice, NE.

ROLL CALL:

Present:

Kathy Boellstorff, Johnson
Chuck Byers, McCool Junction
Brandon Gunther, Hickman
Vicki Haskell, Fairbury
Joann Herrington, Lincoln
Nancy A. Seim, Lincoln
James Sherwood, Lincoln
Neal Stenberg, Lincoln
Linda Hartman, Faculty Representative
Arlyn Uhrmacher, Lincoln

Absent:

Carina McCormick, Lincoln
Kristin Yates, Lincoln

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Uhrmacher stated the public meeting notice had been published in the Lincoln Journal Star on Monday, July 15, 2024, as well as posted on the bulletin board in the Area Office and on the website. He indicated that the meeting is conducted according to the principles of the revised ***Robert's Rules of Order***.

Chairperson Uhrmacher stated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, item number 11. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

TOPICS FOR DISCUSSION

STRATEGIC PLANNING

Environmental Scan Data

Shawna Herwick, Administrative Director Accreditation, Institutional Assessment, and Planning provided an overview of the strategic planning over the last decade.

- SCC Missions, vision, values, and strategic goals inform all college operations.
    - A decade of transformation

    - Created destinations
    - Highest quality learning climates
    - Expanded learning opportunities
    - Used data
    - Prioritized high contact technical and academic experiences
    - Transformational spaces
    - Expanded learning climates
    - Partnerships
    - Affordable higher education
    - Development of essential life skills
- Strategic and integrated led to many transformative accomplishments
- 2025 – 2029 strategic plan
    - Current strategic plan had nine goals
        - Goal 1 - Enrollment Growth
        - Goal 2 - Student Success
        - Goal 3 - Communication and Public Awareness
        - Goal 4 - Programming and Development
        - Goal 5 - Employee Excellence
        - Goal 6 - Strategic Partnerships
        - Goal 7 - Educational Environment
        - Goal 8 - Financial Strength
        - Goal 9 - Organizational Climate
    - 20 listening sessions
    - Workshops
    - Data informed strategic plan
    - Input from community
    - Strategic planning team
        - Faculty
        - Staff
        - Administrators
    - Data from 2025-2029 environmental scan
        - Internal and external data trends
        - 18 Key performance indicators
        - Administrative team reviews the strategic plan
        - Mission Action Plans
            - Budget and Assessment

Ms. Boellstorff and Ms. Seim mentioned that with the leadership of Dr. Illich was the reason all these accomplishments were possible.

Ms. Hartman mentioned that during listening sessions it was asked where does SCC need to improve.

Mr. Uhrmacher asked that during the next strategic plan would goal 6 be included to help increase that data? Ms. Herwick said yes.

NCCA Legislative Discussion

Dr. Illich introduced Tim Hruza and Kristin Hasellbrook from Mueller and Robak and provided an overview of the following:

1. Strategic investments and funding model
    a. Legislative strategy: Proposal utilize CCFF for general and capital expenditures.
2. Partnership for economic development
    a. Legislative strategy: Implement tax-exempt status for private P3 capital projects.
3. Statewide associate- to-bachelors agreement
    a. Nebraska - statewide guaranteed transfer of an associate degree.
    b. Legislative strategy: Proposed streamlined 2+2 articulation agreement.
4. Graduates' residency and workforce shortage
    a. Legislative strategy: In state residency status for non-Nebraska individuals with an associate dree or higher.
5. Financial support for students
    a. Legislative strategy: Expand state scholarship
6. Dual Credit course expansion
    a. NSWERS dual credit report
        i. 88% of dual credit students enroll
7. Additional Legislative needs
    a. Revised statutory regulations for 90 credit hour bachelor degree requirements
    b. Expanded scope for community college
    c. Degree equivalency pathways
    d. Create debt reduction program and target students returning for high demand credentials.

Facilities Master Plan

Dr. Bev Cummins, Vice President Program Development/Lincoln Campus Director, provided facilities update for Lincoln campus.

- Campus Master Plan: Long Term
    - Sandhill Global – January 2025
    - Welding Technology – August 2025
    - Waterford Trail
        - 10-foot-wide concrete trail
        - Construction 2026-2027
        - Grant funded
    - Recreational Spaces
        - Pickleball courts
        - Soccer fields
        - Expand Intramural program
        - Frisbee/golf
        - Track

- Under consideration
  - Move athletics from B section
  - Additional classrooms
  - Move automotive to metal building
  - Sciences
    - If considered 2 story in section to attain initial 70,000 SF need
  - Another residence hall
  - Another dining hall
  - Connect childcare development center to the dining center
  - Education center
  - Parking
  - Fire suppressed sections A & B

Mr. Ed Koster, Vice President /Milford Campus Director, provided facilities update for Milford campus.

- Nebraska Hall
- Vacated Space in Eichler
- Repurpose vacated space
- Vacating former director's house
- Create swing space – HVAC
  - Permanent HVAC space
- Savanna Hall
  - Demands are high
  - Meeting space
- Construction Technology Building
  - Demands are high
  - 3 of 5 programs at maxed out for space
- Deferred maintenance list
  - Interior spaces
    - Auto Labs refresh
    - Entire 2nd floor
    - Orange tile refresh
    - Renovate and expand Dunlap kitchen and dining area
    - Replace flooring in precision machining
  - Infractures
    - Additional parking
    - Loop road
    - Existing parking lot repairs
    - Roof replacement
  - Exterior space
    - Area around pond
    - Area around volleyball
    - Walking trail
    - Space south of Dunlap

Mr. Brett Bright, Vice President Student Success /Beatrice Campus Director, provided facilities update for Beatrice Campus.

- 2023-2024 updates two new classrooms – AEC
  - Renovated empty space
  - Added walls
  - New office furniture
- New conference room - AEC 140
- Soccer Locker room – Truman
- Moved Music and Theatre
- Women's wrestling Locker room – Truman
- Men's Wrestling Locker room – Truman
- Conference room – Truman
- Fairgrounds – Rodeo Enclosures
- Welding Trade Center
  - Fall 2024
  - 20 welding booths
  - 4,000 square feet
- Master Plan – Long Term
  - Agriculture Career Building and Arena – New construction
  - Baseball and Softball field
  - New Residence Hall
  - Kennedy Center
  - Truman Gym Expansion
  - Physical Plant

Chairperson Uhrmacher declared the Board in recess at 2:56 p.m.
Chairperson Uhrmacher declared the Board in session at 3:09 p.m.

Dr. McCormick arrived at 3:07 p.m.

CONSENT AGENDA

Mr. Stenberg moved approval of the consent agenda. Seconded by Mr. Byers.

1) Approval of Agenda as Presented
2) Approval of Minutes of June 18, 2024, Regular Meeting
3) Approval and Ratification of Bills and Claims
4) Approval of Personnel Changes for College Administrative and Support Personnel
5) Approval of Hiring/Resignations/Terminations of Instructional Staff

Chairperson Uhrmacher asked for discussion. There was none.

Roll call vote follows:

FOR (10):	**AGAINST (0)**	**ABSENT (1):**

Stenberg	Yates
Byers	
McCormick	
Boellstorff	
Sherwood	
Herrington	
Haskell	
Seim	
Gunther	
Uhrmacher	

Motion Carried

Mr. Stenberg:

Mr. President, with regard to the Consent Agenda item for Bills and Claims, I declare a conflict of interest and abstain from the action with regard to the following voucher numbers and vote to approve all other bills and claims and all other Consent Agenda items:

- V0886370

Mr. Byers:

Mr. President, with regard to the Consent Agenda item for Bills and Claims, I declare a conflict of interest and abstain from the action with regard to the following voucher numbers and vote to approve all other bills and claims and all other Consent Agenda items:

- V0885742

Dr. McCormick:

Mr. President, with regard to the Consent Agenda item for Bills and Claims, I declare a conflict of interest and abstain from the action with regard to the following voucher numbers and vote to approve all other bills and claims and all other Consent Agenda items:

- V0886376
- V0886377

Ms. Boellstorff:

Mr. President, with regard to the Consent Agenda item for Bills and Claims, I declare a conflict of interest and abstain from the action with regard to the following voucher numbers and vote to approve all other bills and claims and all other Consent Agenda items:

- V0884203
- V0886466

Dr. Sherwood:

Mr. President, with regard to the Consent Agenda item for Bills and Claims, I declare a conflict of interest and abstain from the action with regard to the following voucher numbers and vote to approve all other bills and claims and all other Consent Agenda items:

- V0886441

Ms. Haskell:

Mr. President, with regard to the Consent Agenda item for Bills and Claims, I declare a conflict of interest and abstain from the action with regard to the following voucher numbers and vote to approve all other bills and claims and all other Consent Agenda items:

- V0886469

FINANCIAL REPORT

Financial Summary (Prior to Yr End Adjustments) through June 30, 2024

General Fund	Budget 23-24	Year to Date through June 30, 2024 Budget	Actual	Variance	% Variance
Revenues:					
State aid	30,296,422	30,296,422	30,296,422	-	--
Local taxes	58,313,211	58,313,211	55,309,565	(3,003,646)	-5.15%
Tuition	16,252,964	16,252,964	17,750,255	1,497,291	9.21%
Other	497,293	497,293	2,667,682	2,170,389	436.44%
Total Revenues	**105,359,890**	**105,359,890**	**106,023,924**	**664,034**	**0.63%**
Expenses					
Personal services	84,722,360	84,714,704	76,677,094	(8,037,610)	-9.5%
Operating	18,624,695	18,972,695	21,225,742	2,253,047	11.9%
Travel	512,835	560,835	372,894	(187,941)	-33.5%
Equipment	1,500,000	1,111,656	8,086,699	6,975,043	627.4%
Total Expenses	**105,359,890**	**105,359,890**	**106,362,429**	**1,002,539**	**1.0%**
Net Position	-	-	**(338,505)**	**(338,505)**	

Dr. Illich, President, reviewed the financial report for the period through June 30, 2024. He indicated the summary is unaudited and before final adjusting journal entries. He also reviewed the investment accounts.

The budget report ending June 30, 2024 showed:

Percentage of Budget year:	100%
Percentage of Budget spent:	100%
Percentage of Board budget spent:	80.1%

Dr. Sherwood moved acceptance of the financial report. Seconded by Ms. Herrington.

Chairperson Uhrmacher asked for discussion. There was none.

Roll call vote follows:

FOR (10):	**AGAINST (0)**	**ABSENT (1):**
Sherwood		Yates
Herrington		
Seim		
Gunther		
Haskell		
Byers		
McCormick		
Boellstorff		
Stenberg		
Uhrmacher		

Motion Carried

BOARD MEMBER REPORTS

Mr. Uhrmacher attended the 6 Regions One Nebraska on June 21st. He also attended via zoom focusing on the Southeast Nebraska Region on July 15th. He also attended an Optimist Club meeting on June 26th and met with Dr. Illich on July 2nd to discuss agenda items.

BOARD TEAM REPORTS

Executive. Chairperson Uhrmacher stated the Executive Team met on July 3 and set the agenda for the July 23rd, work session and regular meeting.

Planning. Ms. Seim stated that the team would meet July 30, 2024.

Finance & Facilities. Ms. Boellstorff stated the team met prior to the Board meeting. She provided an overview of the projects included in the Facilities Project Status chart and upcoming projects. She mentioned that Woodhaven was having an Open House on August 13th at 11:30 a.m. to 12:30 p.m.

Equity and Human Resources. Dr. McCormick mentioned the team met July 3rd to discuss A-13 policy and procedure and met prior to the board meeting to discuss policy A-25. She stated E-18 would be discussed briefly during the President's report.

TCA Joint Board. Mr. Uhrmacher mentioned the TCA Board will have a Business open house August 9th. TCA Board meeting August 8th, insurance renewal options and their regular meeting September 3rd.

NCCA Representative. Mr. Byers mentioned NCCA has not met. He stated the next meeting is August 12th.

PRESIDENT'S REPORT

Dr. Illich reported that enrollment had increased over 400 students during the summer. He stated that there was a press release by the Lowe's Foundation and SCC was a recipient. He also mentioned that the 2024-2025 Prison Education Program would need additional dollars. He stated that there are two locations that were approved for PEP. Dr. Illich mentioned that PEP will have two locations that were approved by the Department of Education. He also provided an update on the reorganizational task force. Dr. Illich mentioned that their presentation was selected for the upcoming ACCT conference in October. The presentation was called Enhancement of enrollment processes for career and technical programs to ensure alignment with the open access Community College Mission. He also mentioned the sidewalks on the Lincoln Campus are coming along.

Dr. Illich mentioned that Robert Stanford, Administrative Director Title IX, Inst Comp Access/Equity/Diversity, would provide a brief overview of policy and procedure E-18. Mr. Stanford stated that at-the-moment no change is required to the policy and procedure at-the-moment.

Mr. Stenberg provided some insight on the title IX change from the Biden administration. Dr. Illich mentioned that legal counsel recommended to not move rapidly on the current policy and procedure until after the injunction was complete.

FACULTY ASSOCIATION REPORT

Ms. Hartman, Faculty Representative, reported that faculty returns August 6.

PUBLIC COMMENT

Chairperson Uhrmacher asked for public comment. There was none.

ADMINISTRATIVE PRESENTATION/BOARD REVIEW

2023 Graduate Report

Gary Lytle, Representative from the College's Career Services Office presented the findings from the 2023 Graduate Report. The annual report included graduate data related to success and placement rates. The Graduate Report was one of the College's recruiting tools for potential students deciding whether to attend SCC. It included starting salary data for all of SCC's career/technical programs and the names of the hundreds of companies that hired SCC graduates. The report was assembled with the support of career services, IR, and community relations staff.

- Much of the information was self-reported from graduates
- 2023 Graduate numbers

- Degree – 1625
- Graduates – 1457
    - 95% responded are employed or continuing their education
    - 96% are employed in their field of study
    - 85% are working in the state of Nebraska
    - 64% are working in the SCC service area
    - 91% are at a college or university in Nebraska

Ms. Hartman mentioned that the graduate report is used a lot during tours at SCC to show parents and students.

A-13 Policy and Procedure

Dr. Bev Cummins, Vice President Program Development/Lincoln Campus Director, provided an overview of the revised A-13 facility use policy and procedure.

- Prioritized education activities
- Enhance community engagement
- Ensure safety and compliance
- Ensure financial accountability and resource management
- Key points
    - User prioritization and facility use
    - Scheduling and approval process
    - Safety and security provisions
    - Use disclaimer

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

NCCA Dues

Mr. Byers motioned that the SCC Board of Governors will continue to support the combined efforts of the Nebraska Community College Association in advocating for all community colleges in Nebraska and will renew its member ship in NCCA for 2025. Seconded by Mr. Gunther.

Chairperson Uhrmacher asked for discussion.

Mr. Byers mentioned that the previous issues had been addressed and acknowledged that SCC is different from other community colleges and have improved. He mentioned that Courtney had taken a training as a lobbyist and was more open to listening to the difference between schools. Seconded by Mr. Gunther.

Mr. Gunther mentioned that all the representation SCC can get was ideal.

Roll call vote follows:

FOR (10): **AGAINST (0)** **ABSENT (1)**

Byers	Yates
Gunther	
McCormick	
Seim	
Haskell	
Boellstorff	
Stenberg	
Herrington	
Sherwood	
Uhrmacher	

Motion Carried

Authorize Procurement of Lincoln Welding Center Audio Visual Technology Package

Ms. Haskell motioned that the Board of Governors of the Southeast Community College Area should and does hereby approve and adopt the included Resolution for procurement and installation of the audio/visual technology package for the new Welding Center on the College's Lincoln Campus. Seconded by Mr. Byers.

BE IT RESOLVED by the Southeast Community College Area, a Nebraska community college under the laws and statutes of the State of Nebraska, at this regular meeting of its Board of Governors ("College"), that the procurement and installation of audio/visual technology package for the new Welding Center on the College's Lincoln Campus ("Technology") is hereby authorized and approved;

Chairperson Uhrmacher asked for discussion.

Ms. Boellstorff mentioned that it was discussed during the finance and facilities team and are in support.

Roll call vote follows:

FOR (10):	**AGAINST (0)**	**ABSENT (1)**
Haskell		Yates
Byers		
Seim		
Herrington		
Gunther		
Stenberg		
Boellstorff		
McCormick		
Sherwood		
Uhrmacher		

Motion Carried

Board Policy and Procedure A-25

The Equity and Human Resources Team has reviewed and revised board policy and procedure Section A-25 and is recommending that the revised board policy and procedure be adopted by the Board of Governors.

Dr. McCormick motioned to approve revised board policy and procedure A-25, such policy and procedure on file with official College records and presented at this meeting, and, hereby direct the College Administration to take such action as to implement such policy and procedure effective immediately. Seconded by Mr. Stenberg.

Chairperson Uhrmacher asked for discussion.

Dr. McCormick mentioned that the change was made to be in alignment with the federal law.

Roll call vote follows:

FOR (10):	**AGAINST (0)**	**ABSENT (1)**
McCormick		Yates
Stenberg		
Sherwood		
Byers		
Herrington		
Haskell		
Boellstorff		
Seim		
Gunther		
Uhrmacher		

Motion Carried

LEGAL COUNSEL REPORT

There was no report.

TIME AND PLACE FOR AUGUST MEETING

Chairperson Uhrmacher stated the next Board regular meeting is scheduled for August 20, 2024, 2:00 p.m., at the Learning Center at Nebraska City.

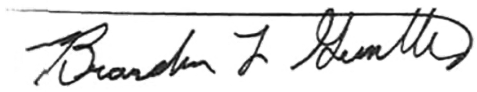
GOOD OF THE ORDER

Ms. Herrington mentioned she suggested SCC to a student she was acquainted with and Dr. Cummins assisted in directing him to the correct person and thanked her.

ADJOURNMENT

Chairperson Uhrmacher adjourned the meeting at 4:24 p.m.

Brandon Gunther



Secretary

Southeast COMMUNITY COLLEGE

Area Office	301 S. 68th St. Place	Lincoln, NE	68510-2449	402-323-3400/800-642-4075	FAX: 402-323-3420
Beatrice Campus	4771 W. Scott Rd.	Beatrice, NE	68310-7042	402-228-3468/800-233-5027	FAX: 402-228-2218
Lincoln Campus	8800 O St.	Lincoln, NE	68520-1299	402-471-3333/800-642-4075	FAX: 402-437-2402
Milford Campus	600 State St.	Milford, NE	68405-8498	402-761-2131/800-933-7223	FAX: 402-761-2324

Learning Centers in Falls City, Hebron, Nebraska City, Plattsmouth, Wahoo, and York
Deaf TDD 402-437-2702
www.southeast.edu

SOUTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS

Tuesday, July 23, 2024

Southeast Community College
Beatrice Campus
4771 W. Scott Road, Beatrice, Nebraska
Academic Excellence Center – Room 134

WORK SESSION & REGULAR MEETING
AGENDA – 1:00 P.M.

1. Meeting Called to Order — 1:00 p.m.
2. Roll Call — 1:03
3. Public Meeting Law Compliance Statement — 1:05
4. Topics for Discussion — 1:07
    a) Strategic Planning
        1. Environmental Scan Data
        2. NCCA Legislation Discussion
    b) Facilities Master Plan

BREAK — 2:55

5. Consent Agenda — 3:05
    a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items
        1) Approval of Agenda as Presented
        2) Approval of Minutes of June 18, 2024, Regular Board Meeting
        3) Approval and Ratification of Bills and Claims
        4) Approval of Personnel Changes for College Administrative and Support Personnel
        5) Approval of Hiring/Resignations/Terminations of Instructional Staff
6. Financial Report — 3:10
7. Board Member Reports — 3:20
8. Board Team Reports — 3:30
9. President's Report — 3:40
10. Faculty Association Report — 4:00
11. Public Comment — 4:05

BREAK — 4:10

12. Administrative Presentation/Board Review
    a) 2023 Graduate Report — 4:20
    b) A-13 Policy and Procedure — 4:40

Southeast COMMUNITY COLLEGE

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Deaf TDD 402-437-2702
www.southeast.edu

13. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

a) NCCA Dues 5:00
b) Authorize Procurement of Lincoln Welding Center Audio Visual Technology Package 5:05
c) Board Policy and Procedure A-25 5:10

14. Legal Counsel Report 5:15
15. Time and Place for August Meeting 5:16
16. Good of the Order 5:18
17. Adjournment 5:20

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

LINCOLN JOURNAL STAR

AFFIDAVIT OF PUBLICATION

The Lincoln Journal Star
PO Box 81609
(402) 473-7448

State of Pennsylvania, County of Lancaster, ss:

Rebecca Bikul, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of The Lincoln Journal Star, a legal newspaper printed, published and having a general circulation in the County of Lancaster as that and state of Nebraska, and that the attached printed notice was published in said newspaper and that said newspaper is the legal newspaper under the statute of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

PUBLICATION DATES:
Jul. 15, 2024

NOTICE ID: 6oldCpCjZlNeAXh9WqvJ
PUBLISHER ID: COL-NE-1001552
NOTICE NAME: July 23, 2024 Work Session & Regular Meeting
Publication Fee: $24.70

(Signed) Rebecca Bikul

VERIFICATION

State of Pennsylvania
County of Lancaster

Commonwealth of Pennsylvania - Notary Seal
Nicole Burkholder, Notary Public
Lancaster County
My commission expires March 30, 2027
Commission Number 1342120

Subscribed in my presence and sworn to before me on this: 07/16/2024

Nicole Burkholder
Notary Public
Notarized remotely online using communication technology via Proof.

NOTICE OF THE MEETING OF THE BOARD OF GOVERNORS OF THE SOUTHEAST COMMUNITY COLLEGE AREA

July 23, 2024
1:00 P.M.
Location: Beatrice Campus Academic Excellence Center - Room 134
4771 West Scott Road, Beatrice, Nebraska

Notice is hereby given that the work session and regular meeting of the Board of Governors of the Southeast Community College Area, will be held at 1:00 p.m. on July 23, 2024, at the Southeast Community College Beatrice Campus, Academic Excellence Center, room 134, 4771 West Scott Road, Beatrice, NE. The agenda for the meeting, kept continuously current, is available for public inspection during regular business hours at the Southeast Community College - Lincoln Campus, 8800 O Street, Lincoln, Nebraska.

THE BOARD OF GOVERNORS OF THE SOUTHEAST COMMUNITY COLLEGE AREA
COL-NE-1001552 7/15 ZNEZ