



Chairperson Neal Stenberg called the regular meeting of the Southeast Community College Board of Governors to order at 3:02 p.m. on Tuesday, July 25, 2023, at the Beatrice Campus, 4771 W. Scott Road, Beatrice, NE.

ROLL CALL:

Present:

Nancy A. Seim, Lincoln
Brandon Gunther, Hickman
Arlyn Uhrmacher, Lincoln
Vicki Haskell, Fairbury
Chuck Byers, McCool Junction
Kristin Yates, Lincoln
Joann Herrington, Lincoln
James Sherwood, Lincoln
Carina McCormick, Lincoln
Linda Hartman, Faculty Representative
Neal Stenberg, Lincoln

Absent:

Kathy Boellstorff, Johnson

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Stenberg stated the public meeting notice had been published in the Lincoln Journal Star on Monday, July 17, 2023, as well as posted on the bulletin board in the Area Office and on the website. He indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Stenberg stated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, item number 10. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

CONSENT AGENDA

Mr. Uhrmacher moved approval of the consent agenda. Seconded by Dr. Sherwood.

- 1) Approval of Agenda as Presented
- 2) Approval of Minutes of June 20, 2023, Regular Meeting
- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring/Resignations/Terminations of Instructional Staff

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (10):

Uhrmacher
Sherwood
Seim
Byers
Gunther
Yates
Herrington
McCormick
Haskell
Stenberg

AGAINST (0)

ABSENT (1):

Boellstorff

Motion Carried

Mr. Uhrmacher:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0855655 and vote to approve all other bills and claims and all other Consent Agenda items.

Dr. Sherwood:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0855668 and vote to approve all other bills and claims and all other Consent Agenda items.

Mr. Byers:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0855180 and vote to approve all other bills and claims and all other Consent Agenda items.

Ms. Herrington:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0855539 and vote to approve all other bills and claims and all other Consent Agenda items.

Ms. Haskell:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0855633 and vote to approve all other bills and claims and all other Consent Agenda items.

FINANCIAL REPORT

Financial Summary through June 30, 2023 Unaudited

General Fund	Budget <u>22-23</u>	Year to Date through June 30, 2023			
		<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Variance</u>
Revenues:					
State aid	29,873,785	29,873,785	29,873,785	-	--
Local taxes	50,807,592	50,807,592	49,873,903	(933,689)	-1.84%
Tuition	16,352,786	16,352,786	16,049,297	(303,489)	-1.86%
Other	770,873	770,873	2,449,481	1,678,608	217.75%
Total Revenues	97,805,036	97,805,036	98,246,466	441,430	0.45%
Expenses					
Personal services	79,432,212	79,432,211	73,086,836	(6,345,375)	-8.0%
Operating	16,955,269	16,955,269	21,428,777	4,473,508	26.4%
Travel	395,055	395,055	304,976	(90,079)	-22.8%
Equipment	1,022,500	905,450	3,378,001	2,472,551	273.1%
Total Expenses	97,805,036	97,687,985	98,198,590	510,605	0.5%
Net Position	-	117,051	47,876	(69,175)	

Dr. Illich, President, reviewed the financial report for the period through June 30, 2023. He indicated the summary is unaudited and before final adjusting journal entries. He also reviewed the investment accounts.

The budget report ending June 30, 2023 showed:

Percentage of Budget year:	100%
Percentage of Budget spent:	100%
Percentage of Board budget spent:	86.4%

Ms. Herrington moved acceptance of the financial report. Seconded by Mr. Gunther.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (1):</u>
Herrington		Boellstorff
Gunther		
Yates		
Sherwood		
McCormick		
Haskell		
Seim		
Byers		
Uhrmacher		
Stenberg		

Motion Carried

BOARD MEMBER REPORTS

There was none.

BOARD TEAM REPORTS

Executive. Chairperson Stenberg stated the Executive Team met prior to the Board meeting and set the agenda for the July 25, regular meeting.

Finance & Facilities. Mr. Byers stated the team met prior to the Board meeting. He provided an overview of the projects included in the Facilities Project Status chart and upcoming projects. He also elaborated on the project updates taking place in Beatrice, Milford, and Lincoln campus.

Planning. Dr. Sherwood stated the team met on July 20 alongside Ms. Herwick, Director of Accreditation and Planning, regarding a Board Self- Evaluation. He mentioned there will be a Board Self-Evaluation undertaken. The first draft of the instrument will be presented to the Planning Team by Ms. Herwick the week of August 7 and the Planning team will return draft to Ms. Herwick with comments. He also stated the Planning Team will review final draft prior to August 22 Board meeting. The final copy will be delivered to Executive Team the week of September 4 and the survey will be administered to the full Board at the end of September-beginning of October. A full report on survey results will be shared with Board members in early November. Dr. Sherwood stated the time for a full discussion of Board Self-Evaluation will be scheduled at the Board Work Session in November. The new Executive Team, elected at the January 2024 Board of Governors meeting, will make determinations on Boards goal setting.

Equity and Human Resources. Dr. Yates mentioned the team did meet prior to the board meeting. Dr. Yates mentioned that the team discussed the A1.2A section.

NCCA Representative. Mr. Byers mentioned NCCA has not met.

TCA Joint Board. Mr. Uhrmacher mentioned the TCA Board did not meet.

PRESIDENT'S REPORT

Dr. Illich mentioned that Southeast Community College has been reaffirmed with the Higher Learning Commission. Ms. Herwick, Director of Accreditation and Planning, mentioned that SCC has the opportunity to pick from two pathway options. Open Pathway is what SCC is currently on and the Standard Pathway would be something new to SCC. SCC is planning to stay on the Open Pathway.

Dr. Illich mentioned the Open Forums.

Dr. Illich mentioned he had just returned from a two-week vacation.

FACULTY ASSOCIATION REPORT

Linda Hartman, Faculty Representative, mentioned they are getting ready for the upcoming school year.

PUBLIC COMMENT

Chairperson Stenberg asked for public comment. There was none.

ADMINISTRATIVE PRESENTATION/BOARD REVIEW

Faculty and Staff Survey

Chairperson Stenberg mentioned this would be rescheduled for the August meeting.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

Revised College Policy Approval: C-3 Student Affairs

Changes to the existing Board Policy, C-3, Student Affairs. The Equity and Human Resources Team has reviewed proposed policies and is recommending changes to the Board Policy C-3, Student Affairs, adopted by the Board of Governors.

Mr. Uhrmacher motioned to approve revised Board Policy C-3, Student Affairs, as Southeast Community College Policy, such policy on file with official College records and presented at this meeting, and, hereby direct the College Administration to take such action as to implement such policies effective immediately. Seconded by Mr. Byers.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (10):	AGAINST (0)	ABSENT (1)
Uhrmacher		Boellstorff
Byers		
McCormick		
Yates		
Sherwood		
Herrington		
Haskell		
Seim		
Gunther		
Stenberg		

Motion Carried

Guaranteed Maximum Price Amendment to Construction Manager at Risk Agreement for Lincoln IT Tower Facility Project

At its July 19, 2022, regular meeting, the Board of Governors approved the construction manager at risk construction agreement with The Weitz Company for construction of the Lincoln Campus IT Tower Facility Project. Pursuant to that agreement, The Weitz Company has developed and proposed a Guaranteed Maximum Price for the Project. College Administration has reviewed the GMP proposal and is recommending approval of the GMP Amendment.

Mr. Byers motioned to approve the Guaranteed Maximum Price Amendment with The Weitz Company for the Lincoln Campus IT Tower Facility Project in the amount of \$31,614,284, such GMP Amendment in the form on file with official College records and as presented at this meeting, or with such changes as are deemed necessary and in the best interest of the College by the College President, and to delegate authority to and authorize and direct the College President, or designee, to sign, execute and deliver such GMP Amendment, any amendments to the GMP Amendment, change orders or other documents called for in such GMP Amendment, to pay the contract sum, and to take all other action necessary to carry such GMP Amendment into effect. Seconded by Ms. Seim.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (10):	AGAINST (0)	ABSENT (1)
Byers		Boellstorff
Seim		
Herrington		
Gunther		
Haskell		
Uhrmacher		
McCormick		
Sherwood		
Yates		
Stenberg		

Motion Carried

TIME AND PLACE FOR AUGUST MEETING

Chairperson Stenberg stated the next Board regular meeting is scheduled for August 22, 2023, 2:00 p.m., at the Learning Center at Falls City.

GOOD OF THE ORDER

There was none.

ADJOURNMENT

Chairperson Stenberg adjourned the meeting at 3:35 p.m.

James Sherwood

A handwritten signature in cursive script that reads "James E. Sherwood". The signature is written in black ink and is positioned below the printed name.

Secretary

**SOUTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

Tuesday, July 25, 2023

Southeast Community College
Beatrice Campus
4771 W. Scott Road, Beatrice, Nebraska
Academic Excellence Center – Room 134

REGULAR MEETING AGENDA – 3:00 P.M.

- | | |
|--|-----------|
| 1. Meeting Called to Order | 3:00 p.m. |
| 2. Roll Call | 3:03 |
| 3. Public Meeting Law Compliance Statement | 3:05 |
| 4. Consent Agenda | 3:07 |
| a. Action Item - Review Agenda; Move Action Items to Regular Agenda
and/or Approve Consent Agenda Items | |
| 1) Approval of Agenda as Presented | |
| 2) Approval of Minutes of June 20, 2023, Regular Board Meeting | |
| 3) Approval and Ratification of Bills and Claims | |
| 4) Approval of Personnel Changes for College Administrative and
Support Personnel | |
| 5) Approval of Hiring/Resignations/Terminations of Instructional Staff | |
| 5. Financial Report | 3:12 |
| 6. Board Member Reports | 3:22 |
| 7. Board Team Reports | 3:32 |
| 8. President's Report | 3:42 |
| 9. Faculty Association Report | 4:02 |
| 10. Public Comment | 4:12 |
| Break | 4:17 |
| 11. Administrative Presentation/Board Review | |
| a) Faculty and Staff Survey | 4:27 |
| 12. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO: | |
| a) Policies C-3 Student Affairs | 4:52 |
| b) Lincoln IT Tower GMP Amendment | 4:57 |
| 13. Time and Place for August Meeting | 5:02 |
| 14. Good of the Order | 5:05 |
| 15. Adjournment | 5:07 |

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

*** Proof of Publication ***

State of Indiana)
Lake County) SS.

MEETING NOTICE
NOTICE OF THE MEETING OF THE BOARD OF GOVERNORS OF THE SOUTHEAST COMMUNITY COLLEGE AREA July 25, 2023 3:00 P.M. Location: Beatrice Campus Academic Excellence Center - Room 134 4771 West Scott Road, Beatrice, Nebraska
Notice is hereby given that the regular meeting of the Board of Governors of the Southeast Community College Area, will be held at 3:00 p.m. on July 25, 2023, at the Southeast Community College Beatrice Campus, Academic Excellence Center, room 134, 4771 West Scott Road, Beatrice, NE. The agenda for the meeting, kept continuously current, is available for public inspection during regular business hours at the Jack J. Huck Continuing Education Center, 301 South 68th Street Place, Lincoln, Nebraska.
THE BOARD OF GOVERNORS OF THE SOUTHEAST COMMUNITY COLLEGE AREA
1170224 7/17 ZNEZ

SOUTHEAST COMMUNITY COLLEGE-LINCOLN

301 S 68TH ST PLACE Floor 5
LINCOLN, NE 68510

ORDER NUMBER 1170224

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Clerk of the Lincoln Journal Star

Signature *A. Davis* Date 7/17/23

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Category: 0099 LEGALS

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Subscribed in my presence and sworn to before me on

July 17, 20 23

Dawn Renee Heili Notary Public



**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

July 20, 2023

Personnel Report: Staff (Non-Faculty)									
ACTION TAKEN									
NAME	ASSIGNMENT	RANK	SALARY	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Skinner, Katie	Purchasing Manager	P2				X		06/15/2023	Resignation
Link, Mckenna	Social Media Specialist	P2			X			7/10/2023	Replacing
Paige, Sydney	Success Counselor	P1		X				7/10/2023	New Position – Grant Funded
Algharib, Faris	Custodian I	N5			X		X	6/26/2023	Transfer to Replace
Nguyen, Ha	Account Clerk III	N12			X		X	7/18/2023	Transfer to Replace
Kramer, Courtney	Administrative Assistant II	N8					X	7/23/2023	Reclassification
Sanford, Robert	Administrative Director, Title IX, Institutional Compliance, and Labor Relations	A4					X	8/1/2023	Reclassification

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

July 20, 2023

Personnel Report: Staff (Faculty)

ACTION TAKEN								
NAME	ASSIGNMENT	SALARY	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Kuehn, Jozef	Instructor, Emergency Medical Services/Paramedic			X			8/8/2023	Replacing
Waack, Emma	Instructor, Art			X			8/8/2023	Replacing
Ropte, Lucas	Instructor, Building Construction Technology (TCA)			X		X	8/8/2023	Replacing
Riley, Kale	Instructor, English			X		X	8/8/2023	Replacing
Bugay, Christina	Instructor, Chef (TCA)			X		X	8/8/2023	Replacing
Vandenberg, Michael	Instructor, Chef			X		X	8/8/2023	Transfer to Replace
Hessel-Mial, Michael	Instructor, English			X			8/8/2023	Replacing
Majid, Mohammad	Instructor, Computer Information Technology			X			8/8/2023	Replacing
Epp, Anita	Instructor, Graphic Design/Media Arts Program			X		X	8/8/2023	Transfer to Replace
DeVries, Amber	Instructor, History			X			8/8/2023	Replacing
Obermeyer, Drew	Instructor, Agriculture Management & Production			X			8/8/2023	Replacing

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

July 20, 2023

Faculty: New Hires & Resignations

MOTION TO:

Accept the hiring and employment contracts of the following individuals for the College effective on the date of the execution of such employment contract for each named prospective faculty member:

Faculty Name	Date of Contract
Kuehn, Jozef	8/8/2023
Waack, Emma	8/8/2023
Ropte, Lucas	8/8/2023
Riley, Kale	8/8/2023
Bugay, Christina	8/8/2023
Vandenberg, Michael	8/8/2023
Hessel-Mial, Michael	8/8/2023
Majid, Mohammad	8/8/2023
Epp, Anita	8/8/2023
DeVries, Amber	8/8/2023
Obermeyer, Drew	8/8/2023