SOUTHEAST COMMUNITY COLLEGE

Chairperson Nancy Seim called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, May 19, 2020, via Zoom/telephone conference call. Notice was given in accordance with law that due to the COVID 19 virus pandemic and issues related thereto and for the protection of the public interest, this meeting would be held by telephone conference call. A public site was provided for anyone wanting to attend in person - located at the Continuing Education Center, Room 301, 301 S. 68th Street Place, Lincoln, Nebraska.

ROLL CALL:

Nancy Seim, Lincoln
Kathy Boellstorff, Johnson
Keith Hammons, Weeping Water
James Garver, Lincoln
Tim Cerveny, Wilber
Robert Feit, Lincoln
Dale Kruse, Beatrice
Edward Price, Lincoln
Lynn Schluckebier, Seward
Ellen Weissinger, Lincoln
Kristin Yates, Lincoln
Linda Hartman, Faculty Representative

Absent:

None

Also Attending:

Paul Illich, President
Rex Schultze, Legal Counsel
Lynda Heiden, SCC Area

Also on Zoom Conference Call:

Stu Osterthun, SCC Area
Robin Moore, SCC Area
Bruce Exstrom, SCC Area
Bob Morgan, SCC Beatrice
Amy Jorgens, SCC Area
Ed Koster, SCC Milford
Bev Cummins, SCC Lincoln
Katy Novak, SCC Area
Terry Stutzman, SCC
Shawna Herwick, SCC Area
Kim Shirk, SCC Area
Bob Redler, SCC Faculty Association

Bob Morgan, SCC Beatrice
Jose Soto, SCC Area
Bruce Tangeman, SCC Area
Doug Kennedy
Aaron Epps, SCC Area
Sarah Kramer, SCC Area
Derek Aldridge, Legal Counsel
Marguerite Himmelberg, SCC Continuing Ed
Amy Chesley, SCC Continuing Ed
Mike Pegram, SCC

Chairperson Seim welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Seim stated the public meeting notice had been published in the ***Lincoln Journal Star*** on Monday, May 11, 2020, as well as posted on the bulletin board in the Area Office and the website. She indicated that the meeting is conducted according to the principles of the revised ***Robert's Rules of Order***.

Chairperson Seim indicated that supplementary materials were available at the entrance of the room, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, #11. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

Consent Agenda

a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items

1) Approval of Agenda as Presented or Amended
2) Approval of Minutes of April 21, 2020 Regular Board Meeting
3) Approval and Ratification of Bills and Claims
4) Approval of Personnel Changes for College Administrative and Support Personnel
5) Approval of Hiring and/or Resignations of Instructional Staff
6) Approval of Administrators Organizational Chart

Dr. Kruse moved approval of the consent agenda. Seconded by Mr. Cerveny.

Chairperson Seim asked for discussion. There was none.

FOR (11):	AGAINST (0)	ABSENT (0)
Kruse		
Cerveny		
Garver		
Price		
Weissinger		
Feit*		
Boellstorff		
Yates		
Schluckebier		
Hammons		***MOTION CARRIED***
Seim		

*Upon being called for their vote, the Board member listed below stated:

> ***With regard to the Consent Agenda items for Bills and Claims, I abstain from the action with regard to the voucher number (listed below) and vote to approve all other bills and claims and all other Consent Agenda items.***
>
> Robert Feit V0733317

FINANCIAL REPORT

Dr. Illich reviewed the financial report for the period through April 30, 2020. He also reviewed the investment accounts.

Budgeted Revenue/Actual Revenue & Budgeted Expenses/Actual Expenses

Revenue:	**Variance:**	
Local Taxes	$3,323,235	
Tuition	($2,687,029)	
Other	$76,346	
Total Revenues	**$712,552**	**.99%**
Expenses		
Personal Services	($8,839,656)	
Operating	$1,400,943	
Travel	($229,830)	
Equipment	$1,363,376	
Total Expenses	**($6,305,167)**	**-8.2%**
Net Position	**$7,017,719**	

FINANCIAL REPORT (continued)

The budget report ending April 30, 2020 showed:

Percentage of Budget year	83%
Percentage of Budget spent	76.4%
Percentage of Board budget spent	50%

A question was asked what the anticipated net position is for the College at June 30. Ms. Jorgens responded it would likely be around $2 million.

Dr. Illich indicated he plans to schedule a work session to review the budget process about a half hour before the June meeting.

Ms. Boellstorff moved acceptance of the financial report as presented. Seconded by Mr. Feit. Chairperson Seim asked for discussion. There was none.

FOR (11):	AGAINST (0)	ABSENT (0)
Boellstorff		
Feit		
Garver		
Hammons		
Schluckebier		
Kruse		
Cerveny		
Yates		
Price		
Weissinger		***MOTION CARRIED***
Seim		

BOARD MEMBER REPORTS

There were no Board member reports.

BOARD TEAM REPORTS

Executive. Chairperson Seim stated the team met and set the agenda.

The Career Academy (TCA). Dr. Weissinger reported that she and Dr. Illich recently attended a TCA meeting. They were introduced to the interim director of The Career Academy, who had been named last month. She indicated that she and Dr. Illich impressed upon them the need for a national search for the replacement. Dr. Weissinger also reported that enrollment at TCA was up slightly this past year. Dr. Illich pointed out that Cinda Konkan will be officed there, and the TCA director will report to her.

Chairperson Seim thanked Dr. Weissinger for reminding them that TCA is a dual partnership.

HR/Equity. Dr. Kruse reported the team met by Zoom prior to this meeting. They discussed salaries for 2020-21 and the Policy-Section B. The Policy-Section B is set for approval under Agenda Item 13c.

Finance & Facilities. Ms. Boellstorff stated that the team met via Zoom prior to the regular Board meeting. She reviewed each facility project. She reminded Board members that they can look at the webcam on the College's website to see what is currently going on. She also pointed out that there is a listing online that updates each facility project once a month.

Ms. Boellstorff stated that under Agenda Item 13e – Land Purchase – Hebron Learning Center – that this is on the agenda for approval and in the motion she will be adding the cost of the purchase of land, which is $65,000.

PRESIDENT'S REPORT

Dr. Illich reported on and/or handed out information on the following:

There are three phases of returning to work:

#1 – June 1 – identifying those to return, using two to three weeks as a test run
#2 – July 1 – labs, drivers ed and bring additional employees back
#3 – August 10 – back to full operation

The Executive Policy Team will be monitoring things during this time.

This summer the maximum class size will be 15. There are 3000 students anticipated for this summer.

The Truck Driving Program move to Milford is being worked on: the concourse backing is completed; the metal building and roof is getting close to being completed.

An Administrative Team retreat was held a couple of weeks ago regarding accreditation.

The Communality Action Task Force continues to fix and deliver meals to high risk individuals.

Follow-up interviews will be held with three candidates for the Vice President for Instruction in June.

Dr. Illich has made 60 videos.

Dr. Illich indicated they have been approached about if the College is interested in an expansion of Education Square, particularly regarding redevelopment of the Pershing Auditorium.

FACULTY ASSOCIATION REPORT

Bob Redler stated that it is very impressive the way the faculty used different methods of helping students finish the semester. Dr. Illich showed statistics of the student success rate for this semester.

STUDENT ACTIVITIES REPORT

No report.

PUBLIC COMMENT

There was no public comment.

Administrative Presentation/Board Review

Continuing Education Division / Workforce Development Presentation

Presenters:	Amy Chesley (Dean of Continuing Education) Marguerite Himmelberg (Sr. Director, Workforce Development)
Title of Presentation:	State of the Workforce
Short Description of *Presentation:*	*Short overview of the division and specific information on how the Workforce Development branch is mitigating various* initiatives within our service area.

Ms. Chesley reviewed the four units Continuing Education is responsible for:

- Entrepreneurship Center & Business Development (19 active businesses) (3 to 4 virtual)
- Leisure Learning & Personal Enrichment – 50% new courses offered every year
- Traffic Safety & Licensing Support noncredit programming in the learning centers
- Workforce Development

Ms. Chesley stated that even though the learning centers are not under Continuing Education, they work directly with them to support noncredit programming in the learning centers.

Marguerite Himmelberg discussed the activities for Workforce Development.

*Chairperson Seim declared the Board in recess at 4:03 p.m.
*Chairperson Seim declared the Board in regular session at 4:09 p.m.

Review of Preliminary 2020-21 Budget

A preliminary 2020-21 Budget was presented for review. It included the continuation budget and expanded budget requests.

Dr. Illich reviewed the state aid summary. He indicated there will be no change in general fund levy. It will remain at 7.37 cents. He indicated that there will be an 8% increase in health insurance, and 1.1% increase in comp salary / benefits. There is still $2.9 million needed yet for a balanced budget for 2020-21. Ms. Jorgens pointed out that the faculty increases will be 1.1% as there was a new contract last year.

CARES Act Funding

Mike Pegram, Dean of Enrollment Services, updated the Board on the College's allocation of CARES Act funds to students.

Mr. Pegram reviewed information on the CARES Act funding. SCC was allocated $4.28 million. As of April 21, students must be eligible for Title IV funds to qualify. Completion of the FAFSA is the only way to be eligible. Not eligible students were undeclared students, international, couldn't document citizenship, students on financial aid suspension, or online students.

Students had to have been enrolled beyond March 13, 2020 to be eligible.

An application process was instituted to ensure students received funds for various needs including child care, technology, course materials, rent, food, and many other expenses due to the COVID-19 situation. A team was named to get the application process started. They developed policy and procedure documents. A website was created and content was communicated. Students were notified of this funding, and they were asked to apply for funding. The team determined if students were eligible. The team also identified reporting guidelines for the Department of Education.

ACCT Dues

Last month the annual dues notice from ACCT was reviewed.

Mr. Garver moved to pay the 2020-21 ACCT dues in the amount of $6,287.
Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

FOR (11):	AGAINST (0)	ABSENT (0)
Garver		
Feit		
Boellstorff		
Yates		
Schluckebier		
Hammons		
Kruse		
Cerveny		
Price		
Weissinger		***MOTION CARRIED***
Seim		

Program Reviews

Last month the results of the annually required program reviews were presented. The programs reviewed were

- Academic Transfer
- Building Construction Technology
- Physical Therapist Assistant

All three of these programs are recommended to continue without monitoring. The summary page of recommended Board action is enclosed.

Mr. Cerveny moved to adopt the 2018-19 program review schedule recommended actions and to forward the reviews and recommendations to the Coordinating Commission for Postsecondary Education. Seconded by Dr. Weissinger.

Chairperson Seim asked for discussion. There was none.

FOR (11):	AGAINST (0)	ABSENT (0)
Cerveny		
Weissinger		
Price		
Yates		
Feit		
Garver		
Boellstorff		
Hammons		
Schluckebier		
Kruse		***MOTION CARRIED***
Seim		

College Policy – Section B

Section B of College Policy has been reviewed and revised to address the need for consistent, documented review and revision of SCC Policy.

Dr. Kruse moved to adopt the Southeast Community College Policy - Administration/ Management (Section B) AS AMENDED AND PRESENTED AT THE MAY MEETING. Seconded by Mr. Schluckebier.

Ms. Hartman questioned if the change in policy with the CAT group is a change or if the group is going away. Dr Illich indicated it had been changed to be more of an advisory group. The mission had changed a couple of years ago. The group is not going away.

Chairperson Seim asked for discussion. There was none.

FOR (11):	AGAINST (0)	ABSENT (0)
Kruse		
Schluckebier		
Yates		
Boellstorff		
Feit		
Weissinger		
Price		
Garver		
Cerveny		
Hammons		***MOTION CARRIED***
Seim		

Business Park Building (Beatrice) Renovation

In March, the Board approved the original contract amount for the Business Park Building (Beatrice) renovation project. This motion below is to approve the remainder of the construction costs that were also presented in the previous motion narrative. However, the actual motion approved by the Board only included the $1,358,070.00 associated with the Hampton Constructor portion of the total costs.

Ms. Boellstorff moved to approve the not to exceed costs of $750,000 to complete the renovation of the Business Park Building (Beatrice) for design, IT/AV, equipment, and furniture. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

FOR (11):	**AGAINST (0)**	**ABSENT (0)**
Boellstorff		
Feit		
Cerveny		
Yates		
Price		
Weissinger		
Garver		
Hammons		
Schluckebier		
Kruse		***MOTION CARRIED***
Seim		

Land Purchase – Hebron Learning Center

The Board was presented the proposed real estate Purchase Agreement by and between Thayer County School District 85-0070, a/k/a Thayer County Community School District, as Seller, and the Southeast Community College Area, as Buyer, for the following described real estate, including the fixtures attached thereon: Tract 1: All of Lots 3, 6, 7, 10, 11; W16' S ½ (S 27.5') of Lot 4; W16' Lots 5, 8, 9, 12; & part vacated North/South alley, all in Block 13, Original Town of Hebron, Thayer County, Nebraska, the terms of such purchase being as more particularly described in the Purchase Agreement.

Ms. Boellstorff moved that the Board of Governors of the Southeast Community College Area should and does hereby:

APPROVE the real estate Purchase Agreement by and between Thayer County School District 85-0070, a/k/a Thayer County Community School District, as Seller, and the Southeast Community College Area, as Buyer, for the following described real estate, including the fixtures attached thereon: Tract 1: All of Lots 3, 6, 7, 10, 11; W16' S ½ (S 27.5') of Lot 4; W16' Lots 5, 8, 9, 12; & part vacated North/South alley, all in Block 13, Original Town of Hebron, Thayer County, Nebraska, the terms of such purchase being as more particularly described in the Purchase Agreement in the form on file with official records of the College or with such changes as are deemed necessary and in the best interest of the College and approved by the President; at a cost of $65,000; and,

AUTHORIZE the President of the College to (1) sign and deliver the Purchase Agreement on behalf of the Board of Governors, and (2) to take all other action necessary to carry such Agreement into effect.

Seconded by Mr. Cerveny.

Chairperson Seim asked for discussion. There was none.

FOR (11):	AGAINST (0)	ABSENT (0)
Boellstorff		
Cerveny		
Kruse		
Garver		
Price		
Weissinger		
Feit		
Yates		
Schluckebier		
Hammons		***MOTION CARRIED***
Seim		

Request for Closed Session for strategy session with respect to employment contract with College President, real estate matters, and protection of the public interest

Dr. Weissinger moved that the Board go into closed session for the purposes of discussion of strategy with respect to negotiations of the terms and conditions of employment contract between the College and the College President, for strategy session with respect to property/real estate matters, and for the protection of the public interest. Seconded by Mr. Cerveny.

Chairperson Seim asked for discussion. There was none.

Chairperson Seim re-read the motion and a vote was taken.

FOR (11):	AGAINST (0)	ABSENT (0)
Weissinger		
Cerveny		
Yates		
Price		
Feit		
Garver		
Boellstorff		
Hammons		
Schluckebier		
Kruse		***MOTION CARRIED***
Seim		

Attending: Weissinger, Cerveny, Yates, Price, Feit, Garver, Boellstorff, Hammons, Schluckebier, Kruse, Seim, Illich, Schultze
Attending first part only: Derek Aldridge, Aaron Epps

Chairperson Seim declared the Board in Executive Session at 5:11 p.m.

Mr. Cerveny moved to come out of executive session at 6:32 p.m. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

FOR (11):	AGAINST (0)	ABSENT (0)
Cerveny		
Feit		
Yates		
Hammons		
Kruse		
Boellstorff		
Price		
Schluckebier		
Garver		
Weissinger		***MOTION CARRIED***
Seim		

TIME AND PLACE FOR JUNE MEETING

Chairperson Seim reported that the next regular Board meeting is scheduled for Tuesday, June 16, 2020, at 3 p.m.

GOOD OF THE ORDER AND PUBLIC COMMENT

Chairperson Seim reminded Board members to review their Board book information prior to the meeting. If there are any questions or concerns, call or email Chairperson Seim.

There is possibility of a mini Board workshop on the budget in the next couple of weeks.

ADJOURNMENT

Chairperson Seim adjourned the meeting at 6:35 p.m.

Keith Hammons
Secretary

SOUTHEAST COMMUNITY COLLEGE
Personnel Changes **May 11, 2020**

Personnel Report: Staff (Non-Faculty)									
				ACTION TAKEN					
NAME	**ASSIGNMENT**	**RANK**		**AD**	**RP**	**RS**	**TR**	**EFFECTIVE DATE**	**COMMENT**
Butcher, Linda	Loan Analyst – Student Affairs	P03						4/24/20	Deceased
Rocker, Susan	Associate Director of Registration and Records – Student Affairs	P02			X			5/20/20	Replaces Lindsey Johnson -Culver

AD=Addition RP=Replacement RS=Resignation TR=Transfer

SOUTHEAST COMMUNITY COLLEGE
Personnel Changes May 11, 2020

Personnel Report: Staff (Faculty)								
			ACTION TAKEN					
NAME	**ASSIGNMENT**		**AD**	**RP**	**RS**	**TR**	**EFFECTIVE DATE**	**COMMENT**
Fischbein, Steven	Instructor, Science – Arts & Sciences Division				X		7/31/20	Retirement
Pierce, John	Instructor, Energy Generation - Construction, Electronics, CI Technology and Manufacturing Division				X		7/31/20	Retirement
Vornbrock, Elizabeth	Instructor, Graphic Design Media Arts – Construction, Electronics, CI Technology and Manufacturing Division				X		7/31/20	Resignation
Williams, Robert	Instructor, Science – Arts & Sciences Division				X		7/31/20	Retirement

AD=Addition RP=Replacement RS=Resignation TR=Transfer

Southeast COMMUNITY COLLEGE

Area Office	301 S. 68th St. Place	Lincoln, NE	68510-2449	402-323-3400/800-642-4075	FAX: 402-323-3420
Beatrice Campus	4771 W. Scott Rd.	Beatrice, NE	68310-7042	402-228-3468/800-233-5027	FAX: 402-228-2218
Lincoln Campus	8800 O St.	Lincoln, NE	68520-1299	402-471-3333/800-642-4075	FAX: 402-437-2402
Milford Campus	600 State St.	Milford, NE	68405-8498	402-761-2131/800-933-7223	FAX: 402-761-2324

Learning Centers in Falls City, Hebron, Nebraska City, Plattsmouth, Wahoo, and York
Deaf TDD 402-437-2702
www.southeast.edu

SOUTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS

Tuesday, May 19, 2020

By Video Conference Call

Viewing and Listening Location:
Southeast Community College - Continuing Education Center
301 South 68th Street, Lincoln, Nebraska

REGULAR MEETING AGENDA – 3:00 P.M.

1.	Meeting Called to Order	3:00 p.m.
2.	Roll Call	3:03
3.	Public Meeting Law Compliance Statement	3:06
4.	Consent Agenda	3:08
	a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items	
	1) Approval of Agenda as Presented or Amended	
	2) Approval of Minutes of April 21, 2020, Regular Board Meeting	
	3) Approval and Ratification of Bills and Claims	
	4) Approval of Personnel Changes for College Administrative and Support Personnel	
	5) Approval of Hiring and/or Resignations of Instructional Staff	
	6) Approval of Administrators Organizational Chart	
5.	Financial Report	3:11
6.	Board Member Reports	3:20
7.	Board Team Reports	3:25
8.	President's Report	3:35
9.	Faculty Association Report	3:50
10.	Student Activities Report	3:55
11.	Public Comment	4:00
12.	Administrative Presentation/Board Review	
	a. Continuing Education Presentation	4:05
	b. Review of Preliminary 2020-21 Budget	4:15
BREAK		
	c. CARES ACT Funding	4:35
13.	**DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:**	
	a. ACCT Dues	4:45
	b. Program Reviews	4:50
	c. College Policy – Section B	4:55
	d. Business Park Building (Beatrice) Renovation	5:00
	e. Land Purchase – Hebron Learning Center	5:05

Southeast COMMUNITY COLLEGE

Area Office	301 S. 68th St. Place	Lincoln, NE	68510-2449	402-323-3400/800-642-4075	FAX: 402-323-3420
Beatrice Campus	4771 W. Scott Rd.	Beatrice, NE	68310-7042	402-228-3468/800-233-5027	FAX: 402-228-2218
Lincoln Campus	8800 O St.	Lincoln, NE	68520-1299	402-471-3333/800-642-4075	FAX: 402-437-2402
Milford Campus	600 State St.	Milford, NE	68405-8498	402-761-2131/800-933-7223	FAX: 402-761-2324

Learning Centers in Falls City, Hebron, Nebraska City, Plattsmouth, Wahoo, and York
Deaf TDD 402-437-2702
www.southeast.edu

14. Request for Closed Session for strategy session with respect to employment contract with College President, real estate matters, and protection of the public interest	5:15
15. Legal Counsel Report	5:45
16. Time and Place for June Meeting	5:50
17. Good of the Order and Public Comment	5:55
18. Adjournment	6:00

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

*** Proof of Publication ***

State of Nebraska)
Lancaster County) SS.

SOUTHEAST COMMUNITY COLLEGE-LINCOLN
ACCOUNTS PAYABLES
301 S 68TH ST PLACE Floor 5
LINCOLN, NE 68510

ORDER NUMBER 916039

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper

One successive times(s) the first insertion having been on

May 11, 20 20 and thereafter on

_____, 20_____ and that said newspaper is the legal newspaper under the statues of the State of Nebraska.

Mary Ulrich

Section: Class Legals

Category: 0099 LEGALS

PUBLISHED ON: 05/11/2020

TOTAL AD COST: 37.31

FILED ON: 5/11/2020

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Subscribed in my presence and sworn to before me on

May 12, 20 20

Uva K Boone Notary Public

GENERAL NOTARY - State of Nebraska
UVA K. BOONE
My Comm. Exp. January 31, 2021

MEETING NOTICE
MEETING OF THE BOARD OF GOVERNORS OF THE SOUTHEAST COMMUNITY COLLEGE AREA
MAY 19, 2020: 3:00 P.M.

By Video Conference Call. Viewing and Listening Location: Southeast Community College - Continuing Ed Center, 301 South 68th Street, Lincoln, Nebraska

Notice is hereby given that the regular meeting of the Board of Governors of the Southeast Community College Area, will be held at 3:00 p.m., May 19, 2020. Notice is further provided pursuant to Executive Order No. 20-03 of the Governor of the State of Nebraska dated March 17, 2020, that some board members may be attending the meeting by videoconference or by telephone conferencing or by other electronic communication conferencing methods. Members of the public and media may access the meeting by video conference call by calling (402) 471-3333 and providing contact information to obtain authorization to enter the meeting, or by physically attending at the telephone conference location identified below, subject to all national, state and local limitations on public gatherings associated with the coronavirus and any attendance accommodations that may need to be implemented related thereto. The possible telephone conference location at which some Board of Governors of the Southeast Community College Area may be present is the Southeast Community College - Continuing Education Center, 301 South 68th Street, Lincoln, Nebraska; check at front desk, for exact room to be assigned. Reasonable arrangements will be made for the public to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and public comment. At least one copy of all documents being considered will be available to the public at each of the sites of the telephone conference call.

The matters to be considered at the Board of Governors meeting are shown on an Agenda for such meeting which is kept continuously current and is available for public inspection on the Southeast Community College website, https://www.southeast.edu/.

916039 11 May 11