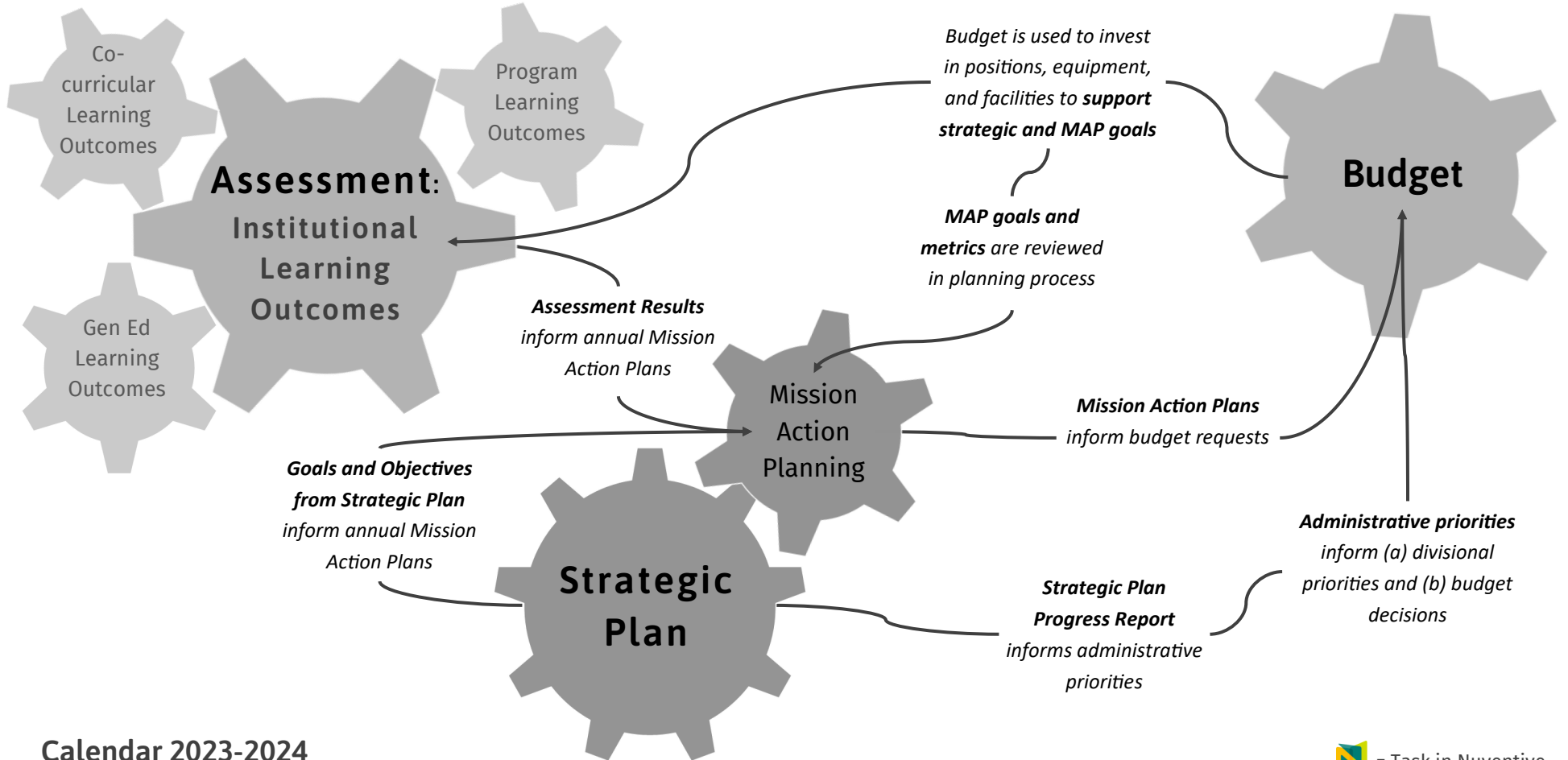















SCC integrates strategic planning, Mission Action Planning (MAP), assessment, and budgeting processes to strengthen our ability to fulfill our mission of empowering and transforming our diverse learning and communities.






Calendar 2023-2024

 = Task in Nuventive

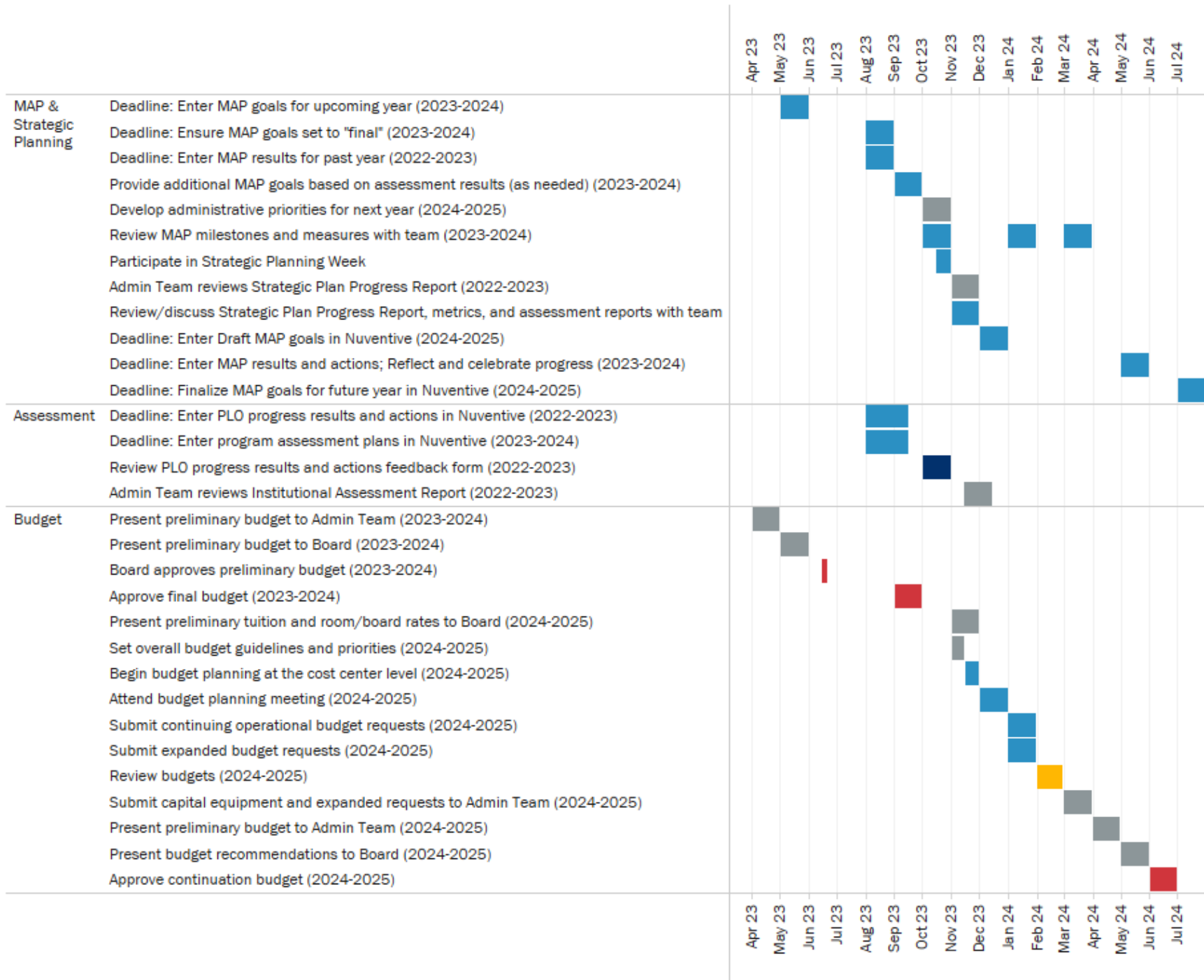
Month	Key Events	Process
April 2023	Present preliminary 2023-2024 budget to Admin Team	Budget
May 2023	Present preliminary 2023-2024 budget to Board  <i>Deadline: Enter MAP goals for 2023-2024; Reflect and celebrate progress</i>	Budget, MAP and Strategic Planning
June 2023	Board approves preliminary 2023-2024 budget	Budget
July 2023		
August 2023	 <i>Deadline: Enter MAP results for 2022-2023</i>  <i>Deadline: Ensure MAP goals for 2023-2024 are set to "final"</i>	MAP and Strategic Planning
September 2023	Board approves final 2023-2024 budget  <i>Deadline: Enter PLO results and actions from 2022-2023</i>  <i>Deadline: Enter PLO assessment plans for 2023-2024</i>	Assessment, Budget
October 2023	Develop administrative priorities for 2024-2025  Review MAP milestones and measures from 2023-2024 with team Participate in Strategic Planning Week  Assessment Team and Deans review 2022-2023 PLO assessment reports and actions	Assessment, MAP and Strategic Planning
November 2023	Admin Team reviews Strategic Plan Progress Report Review Strategic Plan Progress Report, metrics, and assessment reports and discuss with team Present preliminary tuition and room/board rates for 2024-2025 to Board Set budget guidelines and priorities Begin 2024-2025 budget planning at cost center level	MAP and Strategic Planning, Budget
December 2023	Admin Team reviews Institutional Assessment Report for 2022-2023 Attend 2024-2025 budget planning meeting  <i>Deadline: Enter draft MAP goals for 2024-2025</i>	Assessment, Budget
January 2024	 <i>Deadline: Review 2023-2024 MAP milestones and measures with team</i> Submit continuing operational budget requests for 2024-2025 Submit expanded budget requests for 2024-2025	Assessment, Budget
February 2024	Review budgets for 2024-2025	Budget
March 2024	Submit capital equipment and expanded requests for 2024-2025 to Admin Team  Review MAP milestones and measures from 2023-2024 with team	Assessment, Budget
April 2024	Present preliminary 2024-2025 budget to Admin Team	Budget
May 2024	Present preliminary 2024-2025 budget to Board  <i>Deadline: Enter MAP results and actions from 2023-2024; Reflect and celebrate progress</i>	Budget, MAP and Strategic Planning
June 2024	Board approves preliminary 2024-2025 budget	Budget
July 2024		
August 2024	 <i>Deadline: Enter MAP results for 2023-2024</i>  <i>Deadline: Ensure MAP goals for 2024-2025 are set to "final"</i>	MAP and Strategic Planning

Process

-  Assessment
-  Budget
-  MAP and Strategic Planning

- Who responsible
- Board of Governors
 - President / Administrative Team
 - Assessment Team and Instructional Deans
 - Administrative Supervisors
 - Department Leads/Budget Officers

Integrated timeline 2023-2024



Tasks for instructional programs and departments by date

Start date	Due date	Task with year	Who responsible
5/1/23	5/31/23	Deadline: Enter MAP goals for upcoming year (2023-2024)	All Department Leads/Budget Officers ●
8/1/23	8/31/23	Deadline: Enter MAP results for past year (2022-2023)	All Department Leads/Budget Officers ●
		Deadline: Ensure MAP goals set to "final" (2023-2024)	All Department Leads/Budget Officers ●
	9/15/23	Deadline: Enter PLO progress results and actions in Nuventive (2022-2023)	Instructional Program Leads/Budget Officers ●
		Deadline: Enter program assessment plans in Nuventive (2023-2024)	Instructional Program Leads/Budget Officers ●
9/1/23	9/30/23	Provide additional MAP goals based on assessment results (as needed) (2023-2024)	Instructional Program Leads/Budget Officers ●
10/1/23	10/31/23	Review PLO progress results and actions feedback form (2022-2023)	Assessment Team and Instructional Deans ●
		Review MAP milestones and measures with team (2023-2024)	All Department Leads/Budget Officers ●
10/15/23	10/31/23	Participate in Strategic Planning Week	All Department Leads/Budget Officers ●
11/1/23	11/30/23	Review/discuss Strategic Plan Progress Report, metrics, and assessment reports with team	All Department Leads/Budget Officers ●
11/16/23	11/30/23	Begin budget planning at the cost center level (2024-2025)	All Department Leads/Budget Officers ●
12/1/23	12/31/23	Attend budget planning meeting (2024-2025)	All Department Leads/Budget Officers ●
		Deadline: Enter Draft MAP goals in Nuventive (2024-2025)	All Department Leads/Budget Officers ●
1/1/24	1/31/24	Review MAP milestones and measures with team (2023-2024)	All Department Leads/Budget Officers ●
		Submit continuing operational budget requests (2024-2025)	All Department Leads/Budget Officers ●
		Submit expanded budget requests (2024-2025)	All Department Leads/Budget Officers ●
2/1/24	2/28/24	Review budgets (2024-2025)	Administrative Supervisors ●
3/1/24	3/31/24	Review MAP milestones and measures with team (2023-2024)	All Department Leads/Budget Officers ●
5/1/24	5/31/24	Deadline: Enter MAP results and actions; Reflect and celebrate progress (2023-2024)	All Department Leads/Budget Officers ●
7/1/24	7/31/24	Deadline: Finalize MAP goals for future year in Nuventive (2024-2025)	All Department Leads/Budget Officers ●

- Assessment
- Budget
- MAP & Strategic Planning